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Gentlemanly Speaking



STUDENT HANDBOOK

1967 – 1968



CENTENARY COLLEGE OF LOUISIANA

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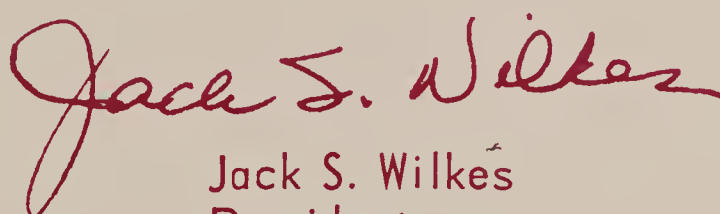
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A WELCOME MESSAGE

A hearty welcome to those who are new students. I invite the returning students to help us welcome the new ones. You will find our faculty and staff to be friendly and eager to help you. Success in college requires hard work and diligent study. I hope that together we can enjoy Centenary as "an academic community where excellence is encouraged and individuality is respected."

Centenary strives to give the personal, individual attitude toward every student and in so doing, if problems do arise, do not hesitate to seek the advice and counsel of your faculty advisor, the deans or other individuals mentioned in this handbook. I, also, try to keep an open door to any student I can help.

I hope this year is one of your best. I look forward to seeing you soon. Again, WELCOME!



Jack S. Wilkes
President

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PART I.
INTRODUCTION

This Student Handbook is a supplement to the Centenary College of Louisiana Catalog. The Catalog is the primary source of information on academic matters. The Handbook is the primary source of information on extra-curricular matters. Every Centenary student is expected to know the information contained in each booklet and is held responsible for conforming to the regulations stated in each.

For further information, students are expected to contact the people listed on the following pages.

STUDENT SERVICES

Athletics	Coach Orvis Sigler
Bookstore	Mrs. E. M. Clark
Counseling	Dean T. N. Marsh
	Dean August E. Aamodt
	Dean Shirley Rawlinson
	Faculty Advisor
Financial Aid	Mrs. Rosemary Eubanks
Food Service	Mrs. Frances Hazzard
Freshman Orientation	Dean Aubrey Forrest
Health Service	Mrs. Robbie Campbell
Housing	Dean August E. Aamodt
Librarian	Mr. Charles Harrington
Lost and Found	Mrs. Fannie Lee Nichols
Part-time Employment	Mrs. Rosemary Eubanks
Job Placement	Mrs. Fannie Lee Nichols
Teacher Placement	Mrs. Lois Gowan
Religious Activities	Rev. Robert Ed Taylor,
	College Chaplain
Baptist Chaplain	Rev. Bob Childress
Catholic Chaplain	Rev. Harry Barker
Christian Scientist Chaplain	
Episcopal Chaplain	Rev. Kenneth Paul
Presbyterian Chaplain	
Security Officer	Mr. James Smith
Student Discipline	Dean August E. Aamodt
	Dean Shirley Rawlinson
Testing	Mrs. Carol Casavant

STUDENT GOVERNMENT

Student Senate	Jimmy Journey
Honor Court	Will Finnin
Interfraternity Council	Lee Merwin
Panhellenic Council	Joy Anderson
Associated Women Students	Kathy Nader
Men's Judicial System	(To be Elected)

STUDENT ACTIVITIES

Student Activities Director	Mrs. Fannie Lee Nichols
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(Presidents of all organizations are on file in the
Dean of Women's Office)

WOMEN'S RESIDENCE HALLS

Honors Dormitory	Mrs. Dorothy Reed
Hardin Hall	Mrs. W. M. Daily
James Dormitory	Mrs. Maye Caldwell
Sexton Hall	Mrs. Dorothy Horton

MEN'S RESIDENCE HALLS

Cline Dormitory	Mr. and Mrs. Don McKinney
Rotary Hall	Mr. John Williams

OFFICERS OF THE COLLEGE

President	Jack S. Wilkes
Dean of the College	T. N. Marsh
Associate Dean	Aubrey Forrest
Comptroller	
Registrar	Nelle Brown
Dean of Men	August E. Aamodt
Dean of Women	Shirley Rawlinson

PART II.
STUDENT SERVICES

The college provides personnel and facilities for vocational, academic, personal, social, and religious guidance for all students who care to make use of them.

BOOKSTORE

The Bookstore, located in the basement of the Moore Student Center, has items from textbooks to greeting cards. Commuter students and the faculty receive mail through the college post office located in the Bookstore.

CHAPEL, CONVOCATION, LYCEUM

All these programs are included in the General Education 121 course, for which there is no admission charge. The college tuition entitles the student to admission to all such programs. These events are planned by a joint student-faculty committee and bring to the campus leading speakers and outstanding artists. Attendance requirements for General Education 121 are found in the college catalog.

COUNSELING

Counseling at Centenary is a combined and a joint responsibility. The Dean of the College assists the students with problems in the area of academic affairs. The Dean of Men and the Dean of Women are counselors to the students on any problem: personal, social, dormitory, fraternity and sorority, or problems of a general nature. The Registrar is responsible for assistance, during the spring semester of the Junior year, with a degree plan, and with graduation requirements. The services rendered by these officers are designed especially for the student with the view in mind of helpful assistance.

At the time of admission to the College, the student is assigned a faculty advisor. The advisor is normally a faculty member within the department of the student's major interest area. This advisor remains so until the student indicates a major area at which time the head of the department is considered the advisor until graduation.

FINANCIAL AID AND PART-TIME EMPLOYMENT

Most scholarship and loan funds are administered by the financial aid officer. This officer also is in charge of administering the on-campus employment and Veterans Affairs program. Information concerning financial aid and application forms may be obtained from the financial aid officer.

Information concerning off-campus employment may be obtained from the Student Activities Counselor in the Moore Student Center.

A fund established by the family and friends of the late Dr. Anna Ruth Nuttall, assistant professor of Bible and English at the

college from 1945 until her death in 1952 is the Anna Ruth Nuttall small loan fund. Students needing to borrow small sums from this fund should apply to the Dean of Men or the Dean of Women. Ordinarily, the amount loaned will be from \$25 to \$50, though there are special provisions permitting college authorities to lend larger sums from the fund.

A list of the scholarship and loan funds can be found in the college catalog.

FRESHMAN ORIENTATION

New students orientation is required of all freshman students entering college for the first time and takes place during the ten days just prior to the first day of classes in September. During this time new students are introduced to the policies and services of the college as are many of the faculty and students. Fraternity and Sorority rush also takes place during this time as does registration. New student orientation is under the joint sponsorship of the Dean of Men's Office and the Student Senate.

HEALTH SERVICE

Those students residing in dormitories or living in private homes are required to have one physical examination at the time the application for admission is filed. This service is performed by the student's own physician, or by one of his choice.

All expenses of prescriptions and drugs are borne by the individual student with the exception of those maintained in the infirmary for the treatment of common disorders. All expenses of dormitory or office calls of the college physician are borne by the student. The expense of illness or disease requiring hospitalization or the service of a specialist not included in this Health Service is borne by the student.

The Health Service is designed to be of special service to the student. All students are to report illness to the nurse. The office of the nurse is located in Jackson Hall and the office hours are from 8:00–12:00 and 1:00–4:00, Monday thru Friday.

You, as a full-time student, are automatically insured, at no additional cost, against accident and accidental death. The insurance is in effect twenty-four hours each day for the nine month school year. Thus, the coverage includes such interim vacations as Christmas and Easter. Details of the Student Accident Insurance are found in the college catalog.

HOUSING AND FOOD SERVICES

All students not residing in the home of relatives must live in college dormitories and take their meals in the college cafeteria. All housing off the campus must be approved in writing by the Dean of Men or Dean of Women. Regulations governing dormitories are to be found elsewhere in this booklet. Every student resident is expected to be thoroughly informed about dormitory rules.

THE LIBRARY

The new air conditioned Centenary Library offers a variety of modern facilities and services which make it the study center of the campus. The general book collection is arranged on open shelves according to the Dewey Decimal Classification system. The Pierce Cline Memorial Room houses the collection of Centenary and Louisiana materials and rare books. The total collection of over 75,000 volumes includes books and magazines for class work, personal research, and recreational reading. Study tables and carrels, rooms for group and individual study, a music listening room, and a microfilm room are available for student and faculty use. The foyer exhibit hall and the second floor lounge provide a quiet atmosphere for meeting friends and exchanging ideas. A copying machine is available for the reproduction of pages from books and magazines at a charge of ten cents per page.

A trained library staff stands ready to assist with special research and book selection problems.

LIBRARY HOURS

Monday – Thursday	8:00 AM to 10:00 PM
Friday	8:00 AM to 5:00 PM
Saturday	9:00 AM to 5:00 PM
Sunday	2:00 PM to 10:00 PM

Telephones: 861–2431, ext. 242; Nights & Weekends: 861–2436.

The Library handbook, “Keys to the Centenary College Library”, provides a detailed guide to the facilities and services of the Library. Ask for your copy at the Library Circulation Desk. The Library bookmarks, also available at the Circulation Desk, describe the variations in Library hours for holiday and recess periods and list the fines charged for overdue books.

LOST AND FOUND

If an item has been lost or found, check with the Student Activities Director in the Moore Student Center. Positive identifi-

cation of all personal property is a good practice. Articles found in the Science Building (Mickle Hall) are usually taken to the office of the building superintendent in the basement.

PLACEMENT

The Placement Service for students seeking full-time employment is operated from two offices. Those students seeking full-time teaching positions should register with the Teacher Placement Service in Mickle Hall, Room 03. Those seeking placement in full-time non-teaching jobs should register with the Student Activities Director in the Student Union Building (SUB).

RELIGIOUS ACTIVITIES

Centenary College carries on its work of higher education from the Christian perspective. The college is concerned that the student's religious faith be the foundation under the influence in all his development. Life is understood as the good creation of God and the study and stewardship of it is an expression of Christian love and discipleship.

To emphasize this concern, participation in the religious organizations on the campus is encouraged.

The Baptist Student Union. The Baptist Student Union extends a cordial invitation to the students of Centenary college to participate in its activities. These activities center in the Shreveport Baptist churches in Sunday School, Training Union and the worship services. The Religious Education program extends to the campus in the activities of the Baptist Student Union with its Baptist Student Center located at 2903 Woodlawn, across the street east of the Library. The center is open from 8 until 5 on week-days and an invitation is also extended to participate in the meetings of the Baptist students on Thursday from 5:30 P.M. until 6:50 P.M.

Episcopal Canterbury Association. Canterbury is an organization of The Episcopal Church in the academic community for faculty and students of The Episcopal Church. Canterbury at Centenary meets in The Canterbury House, 2703 Woodlawn Avenue. Regular meetings with supper are scheduled at 5:30 on Thursdays. The Holy Communion is celebrated at 6:00 P.M. on Sundays and Feast and Holy Days in the Canterbury House. The Episcopal Chaplain to the College is in residence at the Canterbury House.

Christian Scientists. The Christian Science Organization holds weekly meetings in the Small Chapel. The organization affords the college community the opportunity of learning about Christian

Science and helps meet the particular needs of Christian Scientists during their association with the college.

Kappa Chi. Kappa Chi is an interdenominational organization for those who plan to enter full-time church-related vocations. Its purpose is to awaken in each student preparing for a church-related vocation a sense of urgency to communicate the Gospel in a manner relevant to the needs of the world as it confronts them.

The Methodist Student Movement. The Methodist Student Movement is the organized ministry of the Methodist Church to the college campus. At Centenary, MSM carries on a program that centers around Small Dialogue Groups and regular weekly Large Group Meetings. The weekly program meets at 6:30 on Thursday evenings in Smith Auditorium. The Dialogue Groups of 8-10 members each meet in various places across the campus one hour a week. A prominent feature of MSM is the Fall and Spring Retreats which afford a weekend of intensive education in Christian fellowship and theology. The MSM office is in the Smith Building, Room 117.

Newman Club. The Newman Club, which meets on call, usually in the Smith Building, affords Catholic students an opportunity to pursue the lay apostolate in the areas of religious education, spirituality, and social life. It is part of a national federation, founded and administered by the Catholic Bishops of the United States, for the development of Catholic thought on campuses of non-Catholic universities and colleges. The local chapter makes use of the adult education program at St. Joseph's Parish and the Catholic Organization for Young Adults (COYA) at St. John's Parish, both near the campus.

Westminster Fellowship. The Westminster Fellowship is the organization for Presbyterian students and all others who might be interested. The group meets on call.

The College has established the office of the Chaplain. This is occupied by a Methodist clergyman who has been appointed by the presiding Bishop. He is responsible for co-ordinating religious activities on campus and directs the Methodist Student Movement. In co-operation with the Chapel Committee, he plans Thursday Chapels, as well as Sunday morning worship. He is available to students and staff for counseling. His office is Room 121 in the R. E. Smith Building.

STUDENT DISCIPLINE

The discipline of the college as it relates to the students is under the direction of the President, Dean of Men, and Dean of Women in co-operation with the Committee on Student Affairs, the Committee on Discipline, the Student Senate, Student Honor Court, the Associated Women Students, Men's Judicial System, Interfraternity Council, and Panhellenic Council.

The Committee on Student Affairs serves to advise the President, Dean of Men, and Dean of Women on rules and regulations pertaining to students and to recommend disciplinary action with reference to organizations when appropriate. The Committee on Discipline, hears all cases involving suspension or expulsion from the college, unless the offense involved is subject to the student Honor Court.

The role played by the various student government organizations and the disciplining of Centenary students is outlined in the constitutions presented elsewhere in this booklet.

STUDY SKILLS AND READING IMPROVEMENT

Twice a year the college contracts with the Baldrige Reading Services, Inc. to provide their college reading and study skills program on the campus. Information concerning dates and costs may be obtained from the Dean of Men's Office.

TESTING

The Department of Education and Psychology has a Counseling and Testing Center which serves students for evaluation and counseling. The service is limited to vocational evaluation and counseling, mostly to assist undecided students in a choice of major, and to evaluation of personal problems to assist in appropriate referral.

The Dean of Men and Dean of Women's Office maintains files containing tests and other pertinent information for counseling students having personal and social problems.

PART III.
STUDENT GOVERNMENT

The Constitution gives the following powers to the Senate:
“This Senate shall have the power to govern, regulate, and otherwise control all student affairs and social functions as defined in the Senate Rules and subject to the general college regulations and actions by the Committee on Student Affairs.”

STUDENT SENATE CONSTITUTION

(The Student Senate Constitution is now under revision. Revised copies will be sent to each student at some future date in the fall of this year.)

ARTICLE I: NAME

The name of this document shall be the Constitution of the Student Senate, governing agency of the student body of Centenary College of Louisiana.

ARTICLE II: PURPOSE

The purpose of this Constitution is to invest in a Student Senate certain powers for governing, regulating and otherwise controlling student activities, as listed in the student handbook. The duties of the Student Senate and the provisions for its establishment are further set forth below.

ARTICLE III: STUDENT BODY MEMBERSHIP

All regular students (A “regular student” shall be considered a student enrolled for twelve (12) semester credit hours or more or a graduating senior enrolled for any number of semester credit hours) duly enrolled in the college as shown by the records of the Registrar’s office shall constitute voting members of the Student Body.

ARTICLE IV: ORGANIZATION

SECTION ONE. DUTIES AND POWERS OF THE SENATE

The Student Senate shall have the power to govern, regulate and otherwise control all Senate and general functions as defined in the Senate Rules, within the framework of the college administrative policy.

The Senate shall have the power to remove from its membership any member who fails to perform acceptably the duties devolving upon him, or for any other just cause. The Senate shall give such a member a fair hearing and a vote of three-fourths (3/4) of the Senate membership shall be required for dismissal. The Student Senate shall be governed by the Rules of the Senate, which may be changed by a two-thirds (2/3) vote of the Senate membership. Any member absent from two meetings unexcused will be automatically dropped from the Senate roll.

SECTION TWO. MEMBERSHIP AND ELECTION

Only voting members of the Student Body who have maintained a C average for the preceding semester and for their overall college work will be eligible for an election to membership in the Student Senate. To retain his Senate membership, an elected officer must maintain a C average while in office.

The membership of the Senate shall consist of seventeen (17) members, as follows:

(1) The officers of the Student Body consisting of the President, Co-Ed Vice President, Vice President, Secretary and Treasurer, who shall be elected as provided for in Article V.

(2) Eight (8) class senators, one man and one woman from each of the four college classes; who shall be elected at the same time as Student Senate Officers, with the exception of Freshmen senators, who shall be elected during the first month of the fall semester. Their election shall be conducted as stated in the Student Senate Rules.

(3) Two members to be elected in an open election by all men and women not affiliated with a local social fraternity or sorority. The Independent Representatives to the Student Senate must not have been affiliated with a Greek social organization on this campus before or at the time of their election and must not be at any time during their tenure of office.

(4) One member to be elected by the Panhellenic Council.

(5) One member to be elected by the Interfraternity Council.

No student may hold more than one seat in the Senate.

SECTION THREE. MEETINGS

Meetings of the Student Senate shall be held at least twice a month. The proceedings of the Senate shall be conducted according to Robert's Rules of Order. The President shall appoint a member of the Senate to be Parliamentarian to enforce Robert's Rules of Order.

SECTION FOUR. DUTIES OF THE SENATE OFFICERS AND MEMBERS

The duties of the President shall consist of calling and presiding over meetings of the Student Senate, of appointing committee chairmen, and of serving ex officio on such committees as may be necessary to carry on the work of the Senate.

The duties of the Vice President shall consist of presiding over meetings of the Student Body and Student Senate in the absence of the President and arranging for all student body elections, class elections and elections of Senate members from the non-fraternity and non-sorority students.

The duties of the Co-Ed Vice President shall be to preside over the Senate in the absence of both the President and the Vice-President, and, in the absence of the vice President, to take over his duties as election executive. The Co-Ed Vice President shall serve as official hostess for all student body activities. It shall further be the duty of the Co-Ed Vice President to inform the Senate members of all Senate meetings.

The duties of the Secretary shall be to record and have published in the student newspaper the minutes of the Senate meetings, the results of all Student Body elections, and all committee reports, and to file the same in the office of the Dean of Men. In addition, the Secretary shall carry on the official correspondence of the Senate.

The duties of the Treasurer shall be to keep an accurate record of all receipts and disbursements of the Student Body fund, and to prepare and present monthly financial reports as the President of the Student Body may direct.

The duties of class Senators shall be assigned as is necessary for the efficient functioning of the Senate.

ARTICLE V: ELECTION OF OFFICERS

SECTION ONE. ELECTION PROCEDURE

The election of Student Body officers shall be conducted as stated in the Student Senate Rules.

SECTION TWO. ELIGIBILITY FOR OFFICE

To be eligible to run for office, a student must maintain a C average for the preceding semester and a C average for his overall college work. Postgraduate students and "special" students (for those classified as "regular students" see Article III) shall not be considered eligible to run for office.

All candidates for Student Senate offices must have been enrolled as full-time students of Centenary College for the fall semester preceding their nomination, except in the case of Freshmen Senators.

The nominees for President and Co-Ed Vice President must be at least of Junior standing (60 semester credit hours or more) and must be in at least their fourth regular semester of work at Centenary but the semesters need not be consecutive. The President and Co-Ed Vice President must be of Senior standing (90 semester credit hours or more) when they take office in September of the following year.

The nominees for Vice President, Secretary and Treasurer must be at least of Sophomore standing (27 semester credit hours or more), must be in at least their second regular semester of work at Centenary, and must be at least of Junior standing (60 semester credit hours or more) when they take office in September of the following year.

In the event that any Student Body office is vacated during the fall semester, a Student Body election shall be held to fill the vacancy within thirty (30) days. If any Student Body office is vacated during the spring semester, the Student Body officers shall move up according to rank, insofar as is necessary for the efficient functioning of the Senate.

ARTICLE VI: AMENDMENTS

Amendments may be proposed by

1. A majority vote of the Senate.
2. Petition to the Senate signed by at least one hundred students, or
3. Petition to the Senate signed by at least twenty-five (25) students and approved by the Senate.

Amendments must be

1. Approved by the Committee on Student Affairs and the Faculty before public posting. The Student Senate must submit properly proposed amendment to the Committee on Student Affairs for approval within two weeks after receipt.
2. Posted publicly for one week after Faculty approval before voting.
3. Voted on at a general Student Body election no earlier than one week not later than two weeks after such posting.

This constitution may be amended by a two-thirds (2/3) majority of the Student Body voting in a general election.

STUDENT SENATE RULES

Student Senate Rules as authorized by Article IV, Section 1 of the Constitution of the Student Body of Centenary College of Louisiana:

Rule 1. The Time for meetings of the Student Senate will be decided by a majority vote of the Senate at the beginning of the school year. Meetings will be held in the Student Senate Room in the Moore Student Center.

Rule II. Faculty members of the Student Senate are considered ex-officio members and are not allowed to vote.

Rule III. During the month of September the Secretary of the Student Senate shall request that the President of the College appoint a faculty representative and that the faculty elect a representative to the Senate. The third faculty representative shall be chosen by the newly-elected Senate.

Rule IV. Any member of the Student Senate who is absent from a meeting of the Senate must file a written excuse for his absence with the secretary by the next regular session of the Senate. Failure to submit a written reason for absence judged valid by the President of the Senate will automatically make the absence unexcused. Any member absent from two regular meetings unexcused will be automatically dropped from the Senate roll.

Rule V. Voting in Student Senate meetings will be done by secret ballot at the request of any member.

Rule VI. At the end of each school year the secretary's records will be filed in the Senate Room in the Moore Student Center.

Rule VII. Nominations for student members of the Joint Committees will be made by the Student Senate by October of each year and the names presented to the President of the college for his appointment.

Rule VIII. Student activities governed, regulated and controlled by the Student Senate, within the framework of the college administrative policy, shall include the following:

- A. All social or competitive functions concerning the entire student body.
- B. Freshmen Orientation in cooperation with the needs of the Dean of Men.
- C. Kangaroo Kourt.
- D. Freshmen-Sophomore Tug-of-war.
- E. Gentlemen's Holiday, or any similar celebration.
- F. Founder's Day.
- G. Campus elections, except beauty elections.
- H. Homecoming celebration.
- I. Freshman Frolics.

Social functions shall be regulated according to the Faculty Rules on Social Functions as listed in the Student Handbook.

Rule IX. Campus elections, except beauty elections which are run by the Yoncopin staff, shall be conducted as follows:

- A. Elections will be held on Wednesday with a necessary run-off on Friday, except in the case of extenuating circumstances.
- B. The campus will be notified one month in advance of Senate originated elections.
- C. Petition for candidacy in any election, with exceptions noted in Rule IX, Section C, part 2, includes fifty signatures of regularly enrolled students, except for seniors, twenty-five signatures will be necessary, and a 5" x 7" glossy, untrimmed picture for display in the Student Center. The petitions may be obtained from the Vice-President no later than 4:30 p.m. on the ninth day preceding the election and not including the election day itself. Failure to submit a petition to the Vice-President by the specified dates will result in the candidate's name being stricken from the ballot.
 - 1. In Student Senate Officer elections, the petition and picture shall be accompanied by grade average as approved by the Registrar and a written platform and list of qualifications for the Conglomerate. These must be presented to the office of the Dean of Men no later than ten days prior to the election date. Within three days thereafter the list of official nominees will be posted in the SUB and announced in chapel. By 4:30 p.m. on the third day, a student wishing to run as a write-in candidate may notify the Dean of Men and be included on the official ballot. A write-in candidate, however, will not be allowed to publicize his candidacy in any way whatsoever, either in the Conglomerate or with posters and speeches.
 - 2. Petitions will not be required in Class Favorite, Centenary Lady and Gentleman, or Homecoming elections. Class Favorites and Centenary Lady and Gentleman are nominated at the same time on the back of chapel cards, and candidates for Homecoming Queen are nominated by the members of the basketball team. The five nominees of the team for Homecoming Queen are automatically members of the Homecoming Court.
 - 3. Only students having a 2.0 overall average are eligible for candidacy in any election. Only students of Senior standing are eligible for Centenary Lady and Centenary Gentleman.
- D. Election signs will be placed at the main entrance to the campus, the cafeteria, both entrances to the SUB, and the rear entrance of the Science Building the night before each election. A board with pictures of each candidate will be set up at the polls whenever possible.
- E. Sample ballots will be passed out at cheerleader tryouts so that students may mark their choices prior to the election.
- F. There will be no limitation in the amount of publicity for any candidate in any Student Senate sponsored election.
- G. The Student Senate will announce the day on which publicity may be posted in any election. Places in/on which campaign publicity may not

be posted are the chapel, the SUB, the playhouse, the library, the cafeteria, the gymnasium, and all classrooms. No campaigning, verbal or otherwise, may be done within 10 feet of the polls.

- H. All publicity must be removed within twenty-four hours of the closing of the polls in any election. Failure to do so will result in a 50¢ fine per poster--payable to the Dean of Men.
- I. Voting machines shall be used whenever possible.
- J. Ballots shall be counted by a committee of six appointed by the Vice-President prior to each election. At least one faculty advisor must be included. The committee in charge of counting votes in the Class Favorite and Centenary Gentleman and Lady election will also count the chapel cards nominating these. Due to the secrecy of the Homecoming Queen election, votes shall be counted by the chairman of the Homecoming committee, two Centenary alumnae working on the Homecoming plans, one Senate faculty advisor and the Conglomerate editor. The winner will be announced at the Homecoming game.
- K. The number of votes cast for each candidate in each election, except that of the Homecoming Queen, will be made available in the Dean of Men's Office to anyone desiring them.
- L. All students may vote only on the announced election days unless, reason is given to the Dean of Men and a ballot obtained from him. The date for this absentee voting will be announced prior to the election.

Rule X. Campus publicity of student activities (dances, lectures, banquets, club meetings, etc.) may be publicized in the Conglomerate, by student announcement in chapel and by posters and handbills. No publicity of any sort may be placed within classrooms. All publicity must be removed within twenty-four hours after the termination of the publicized activity.

Rule XI. The annual Freshman-Sophomore Tug-of-War shall be held each year in the fall. The freshman class shall be responsible for digging the pit, and the losing class must fill it back in after the match is over.

Rule XII. Decorations or other objects used for a student activity in any campus facility must be removed within twenty-four hours after the termination of the activity.

Rule XIII. Homecoming: The Homecoming Committee and chairman shall be chosen by the Senate and shall work in cooperation with the alumni association and director in formulating plans.

Rule XIV. Institution of new organizations:

- A. Petition with twenty-five signatures shall be filed after the first organizational meeting, wherein officers are to be elected.
- B. The petition shall be signed by twenty-five regularly enrolled students. At least ten of the signees shall be active members of the organization.
- C. Inquiry by the Student Senate into motives of the proposed organization may include conferences with the proposed sponsor and temporary officers.
- D. Senate approval is subject to action by the Student Affairs Committee.
- E. An appointed committee of Student Senate members shall review the clubs on campus once a year. Those clubs that are found to be totally inactive shall be referred to the Student Affairs Committee for final action.

Rule XV. Standing Committees: There shall be a member of the Student Senate heading every committee for every major function and responsibility. Regular students may volunteer to fill out the committees.

- A. Publicity Committee
- B. Social Committee
- C. Elections Committee
- D. Fiscal Committee
- E. Homecoming Committee

- F. Orientation Committee
- G. Student Fair Committee
- H. Founder's Day Committee
- I. Forums between students, faculty, and administration.

HONOR COURT CONSTITUTION

ARTICLE I: HONOR CODE

Each student who enrolls in Centenary College day classes becomes a part of the Centenary Honor System and is responsible to the Honor Code in both day and night classes. Thus, he becomes a member of the college community.

The Honor Code of Centenary College is founded on the idea that honor is that intangible quality which, if it pervade all phases of campus life, will tend to foster a spirit of dignity and personal integrity. Inherent in this system must be the premise that students will not tolerate a violation of the Honor Code. With such a goal, the Honor System is proposed with the realization that honor must be fostered and not forced, and with the awareness that it will be successful only through the combined and cooperative efforts of faculty, administration and students.

ARTICLE II: GROUNDS FOR CONVICTION FOR VIOLATION OF THE HONOR CODE

SECTION ONE. CHEATING ON TESTS AND EXAMINATIONS

Cheating is defined as:

1. using notes, the textbook, or reference material during a test or examination, unless students are specifically authorized to do so by the teacher of the class;
2. looking on the test paper of another student in the class;
or
3. giving or receiving aid verbally or in writing.

SECTION TWO. PLAGIARISM

Plagiarism is defined as borrowing phrases, ideas, or other material (e.g., maps and charts) from any source without giving proper credit.

SECTION THREE. FAILURE TO ADHERE TO REQUIREMENTS

Students are responsible for finding out a professor's requirements for papers, written homework, lab reports, and tutoring. Failure to adhere to these requirements is a violation of the Honor Code.

1. For example, on papers professors may:
 - a. require that a paper not be proofread by others;
 - b. prescribe limitations on the sources to be used;
 - c. make special stipulation concerning crediting of sources.
2. A professor may deny permission to any student to submit any work which he or another student has submitted for credit in any other course.
3. Written homework and laboratory reports:
 - a. Students may work together, provided that each member of the group understands the work being done.
 - b. All data must be reported by the student as observed in his experiment.
 - c. Professors may:
 - (1) require that all or part of the assignment be done by each student individually;

(2) require that secondary sources consulted be credited.

4. Tutoring.

Students must find out from a professor what kind of help may be received from a tutor on assigned work.

SECTION FOUR. FAILURE TO APPEAR

If the accused fails to appear, or to notify the Court, he shall receive a verdict of guilty.

ARTICLE III: FACULTY RESPONSIBILITIES

SECTION ONE. Each faculty member is responsible for reporting all cases of suspected cheating on tests, plagiarism and other violations of the Honor Code to a member of the Court rather than handling the case and penalty personally.

SECTION TWO. Faculty members shall abide by the decision of the court in grading the student suspected of the violation.

SECTION THREE. Members of the day faculty who teach in the Evening Division will inform day students in any Evening Division class that these students shall abide by the Honor Code in night classes.

ARTICLE IV: ADDITIONAL FACULTY PARTICIPATION

A faculty member is urged:

1. to inform his students of regulations that apply to academic integrity in his course, and to make clear to what extent collaborative work or the exchange of aid and information (studying together, tutoring, proofreading of papers) is acceptable to him;
2. constructively admonish a student who he feels is drifting into questionable practices in order to improve the student's understanding of his intellectual responsibility;
3. explain directions on examinations and inform students of his whereabouts during an examination should questions arise;
4. instruct students to write and sign the honor pledge on each test and each piece of work that is to be done independently;
5. impress upon students their responsibility to report all suspected instances of cheating, plagiarism, or other violations of both the Honor Code and his own class regulations.

ARTICLE V: THE PLEDGE

Students are required to write the following pledge at the end of any examination or piece of independent work (see Article II, Section II and Article IV);

"I have neither given nor received unacknowledged aid on this examination (paper), nor have I seen anyone else do so." If the student has received aid or has suspicion of a violation of the Honor Code, the following clause is to be added to the pledge:

"...except as I shall report immediately to a member of the Honor Court." The complete pledge will be written out in hand by the student, and should never be written until the test or paper has been completed for submission to the professor or student. Any violation shall be reported immediately to a member of the Honor Court.

ARTICLE VI: REPORTING OFFENDERS OF THE HONOR CODE

Any suspected Honor Code violation should be reported immediately. Reports of violation of the Honor Code shall be made to any member of the Honor Court, or to the Honor Court through campus mail. All written communication must be signed, but the identity of the reporting student shall be known only to the members of the Honor Court. This Court shall be pledged not to divulge this information.

ARTICLE VII: HEARINGS

The Honor Court shall hold a hearing within three days of the receipt of a communication reporting a violation of the Honor Code.

All hearings shall be closed. In order to protect the identity of the reporting student, the accuser and the accused should be called at separate times to answer the charges.

Except under very exceptional circumstances, decisions on cases of violations of the Honor Code shall be handed down within five days of the reporting date.

Any student or faculty member shall appear on request at Honor Court hearings.

Findings of the Honor Court shall be published in the college newspaper; however, in such reports of findings, facts shall be omitted which would lead to the identification of the principals involved.

ARTICLE VIII: PENALTIES

After hearings the Honor Court shall return a verdict of "guilty" or "not guilty" and shall assess penalties for Honor Code offenses as follows:

A. For a conviction on the first offense, the Honor Court shall have the power to impose a penalty of an "F" in the work, an "F" in the course, suspension for semester, or expulsion. On the first offense, decisions of suspension or expulsion shall be recommended to the Dean of the College and the Dean of Men for final action.

B. Conviction on the second offense imposes a penalty of automatic expulsion.

ARTICLE IX: APPEALS

SECTION ONE. APPEAL PROCEDURE

Appeal from conviction of an honor offense shall be made to the Dean of the College by presenting to him the reasons in writing for requesting reconsideration of the case. If the Dean considers the request justified, the case will then be heard by the joint student-faculty Discipline Committee and their decision will be final. There shall be no second appeal.

SECTION TWO. MEMBERSHIP OF DISCIPLINE COMMITTEE

The faculty members of the Committee shall normally be four former Honor Court faculty advisors and the current faculty advisor. When necessary the faculty committee shall name other faculty members to fill the five faculty positions. The student members of the Committee shall be the Chief Justice of the Honor Court, and the President, Vice-President, and Co-Ed Vice-President of the Student Senate. If any of these offices is vacated the next ranking officer of the Honor Court or the Student Senate shall fill the vacated position.

ARTICLE X: ORGANIZATION OF THE COURT

SECTION ONE. COMPOSITION

The Honor Court shall consist of five members and two alternate members nominated by the faculty and student body.

SECTION TWO. SELECTION

During the third week in April of each year nominations shall be made by the student body at the regular chapel period to fill any vacancies in the Honor Court caused by graduation. From the nominees with the greatest number of votes four names will be selected for each vacancy on the court. These names shall be submitted to the faculty which shall choose from the list three more names than the number of vacancies if the vacancies are two or less. This faculty list shall be submitted to the Honor Court which shall choose sufficient names from the list to fill the vacancies on the Court. The new court shall assume its duties in the second week of May. In case a vacancy or vacancies should develop at a time other than the end of the school year, the Honor Court shall choose two nominees for each vacancy and final selection of the Honor Court member shall be made from this slate by the joint faculty-student affairs committee of the College. Vacancies must be filled within fifteen days of their occurrence.

SECTION THREE. QUALIFICATIONS

The members of the Honor Court shall:

1. be of junior or senior standing in Centenary College at the end of the semester during which the office is to be assumed;
2. have been in attendance at Centenary College for at least six months prior to their selection;
3. not be one of the 5 elected officers of the Student Senate;
4. have a grade point average of 2.5 or above.

SECTION FOUR. TERM OF OFFICE

Terms of members of the Honor Court shall be from the time of selection until graduation or withdrawal from the College.

SECTION FIVE. QUORUM

A quorum in the Honor Court shall be four members. The votes of four of the members of the Honor Court shall be necessary for the conviction of an accused student.

SECTION SIX. OFFICERS OF THE HONOR COURT AND DUTIES

1. **Chief Justice:** The office of Chief Justice shall be elected from the members of the Court during the first meeting in May of each year. The term of office of the Chief Justice shall be one year. He may, however, succeed himself. The Chief Justice shall have overall supervision of the work of the Court. It shall be his duty to call sessions of the Court as the need arises and to preside over the sessions.
2. **Associate Justice:** The Associate Justice shall be elected at the same time from the membership of the Court. He shall serve in the place of the CJ in the event of the absence or inability to serve of the CJ. In the case of a vacancy in the office of CJ, the Court may at its discretion elect a new CJ or elevate and replace the AJ.
3. **Clerk:** The Court shall at the same time select from its membership a court clerk who shall be responsible for maintaining the necessary records of the sessions. In the absence of the duly elected Clerk, the CJ shall appoint one of the members of the Court to serve in that capacity.
4. The Honor Court shall select annually a member of the Centenary College regular day faculty to serve as Faculty advisor. This advisor shall have no power other than to advise on request of the CJ. He shall serve also as liaison with the faculty members who might be involved in any case.

ARTICLE XI: ORIENTATION PROCEDURES OF THE HONOR SYSTEM

SECTION ONE. Responsibility for conducting all phases of orientation shall rest upon the current Honor Court.

SECTION TWO. MANNER OF PRESENTATION IN ALL AREAS

The presentations should be made in a very positive manner, with no tone of apology or uncertainty. Effective presentations by the faculty in class and by the students in assemblies will insure the success of the system.

SECTION THREE. PRESENTATION TO FACULTY

1. At the Pre-Registration Conference of each new school year, the faculty shall be briefed on the entire Honor System by the current Honor Court, given constitutions, and made aware of their several areas of responsibility. This conference will be beneficial review for returning faculty members and an orientation for the new members.
2. A list of suggestions to the faculty shall be stressed as being a part of the Constitution.

SECTION FOUR. PRESENTATION TO FRESHMEN AND PARENTS

1. Two entire sessions shall be devoted to the Honor System during Freshman Orientation. The first will be a general meeting. The second will be in smaller discussion groups, with Honor Court members or other qualified persons leading in a question and answer period. These shall include:
 - a. Indoctrination of the workings and purpose of an Honor System.
 - b. Orientation in their responsibilities as members of the Centenary Honor System.
 - c. The signing of a personal code card which reads as follows:

"I, the undersigned, signify that I have read the code of the Honor System. I understand what is expected of me as a student of Centenary College and accept my responsibility in the Honor System."

Name _____

2. The system will be explained to the parents during the general meeting held for them during Freshman Orientation.

SECTION FIVE. PRESENTATION TO THE STUDENT BODY

1. The first chapel of each year is to be devoted to impressing upon the student body the purpose and mechanics of the Honor System. A personal code card, which the student will sign and keep, will be given to each student.
2. Each second semester transfer student shall be contacted by a member of the Honor Court who will explain the system and give the student a code card to sign.

SECTION SIX. THE SIGNING OF THE CODE CARD AT REGISTRATION

As part of the registration procedure, each student will sign the code (see Section IV, 1, c), which will be included on the general registration form.

ARTICLE XII: AMENDMENTS

SECTION ONE. PROPOSAL

1. Amendments must originate in the standing Student Senate committee on Student Government Evaluation, two members of which shall be members of the Honor Court. Such an amendment shall be presented for approval at the next Student Senate meeting.
2. Approval of amendments to the Honor Court constitution by a two-thirds vote of the Student Senate shall cause the amendments to be presented for approval to the faculty and to the student body.

SECTION TWO. APPROVAL

1. Amendments must first be approved by the faculty.
2. Amendments must then be voted on at a general student body election as soon as possible.
3. Amendments must receive the approval of two-thirds of the student body voting in the general election to become a part of this constitution.

BY-LAWS OF THE INTERFRATERNITY COUNCIL

ARTICLE I: PURPOSE

SECTION ONE. The purpose of the Interfraternity Council shall be the regulation of the affairs among the Greek social fraternities on the Centenary Campus. The Council realizes that matters of discipline must be under the direction of the Dean of Men, but the Council shall meet, and their recommendations shall be considered by the Dean of Men when such disciplinary matters involve entire fraternity chapters.

SECTION TWO. The Council shall also regulate both Formal and Open Rush, and all matters concerning them.

ARTICLE II: ORGANIZATION

SECTION ONE. Membership: Each fraternity shall elect two (2) members to the Interfraternity Council during the Spring semester to serve for the following academic year (September-May). In addition, the President of each fraternity shall serve on the Council as a third member of that fraternity. These representatives shall be active members of the fraternities they represent, and shall have attended Centenary College for at least one semester.

SECTION TWO. Officers: The officers of the Interfraternity Council are President, Vice President, Secretary-Treasurer, Student Senate Representative. These officers shall be elected by the Council from the members elected by the various fraternities to serve for the coming year during the May meeting of the Council and will take office immediately following their election.

SECTION THREE. Meetings: The Council shall meet monthly, on the first Tuesday of the month during the morning break (10:30 – 11:30 A.M.). The place of the meetings shall be decided by the Council.

SECTION FOUR. Voting: Each fraternity shall have one (1) vote per representative present, with a maximum of three (3) votes for any one fraternity. The President may vote only to break a tie, and the fraternity of which the President is a member will seat three (3) representatives in addition to the President. Any representative to be seated on the Council other than the regularly attending member must have the recognition of the President prior to the meeting the representative plans to attend. A regular member may vote by proxy by submitting his ballot(s) to the President prior to the meeting. There shall be no fines levied for absences.

SECTION FIVE. Quorem: No quorem is required for a regularly-scheduled meeting, but there shall be at least one member from each fraternity for all called meetings.

SECTION SIX. Called Meetings: A meeting of the Council may be called by the President of the Council.

ARTICLE III: SOCIAL

SECTION ONE. Housemothers: All fraternities must have a housemother in their house if one or more members regularly (or irregularly) spend the night in the fraternity house. The housemother must be approved by the faculty advisor of that fraternity before the appointment be made.

SECTION TWO. Women in Fraternity Houses: Fraternity houses may be open for guests and dates any time during the week until 12:00 midnight Sunday through Thursday, and 1:00 A.M. on week-end nights. After these hours, all young women must be out of the house. A female guest is never permitted to enter the dormitory section of a fraternity house. The housemother or chaperone shall be present after 8:00 P.M. when men entertain women in the fraternity houses.

SECTION THREE. All social functions during the academic year shall be adequately chaperoned and a social form shall be filed according to the regulations in *Gentlemanly Speaking*.

SECTION FOUR. Location of the parties shall be determined by the chapter.

ARTICLE IV: FORMAL RUSH

SECTION ONE. Formal rush shall begin the Tuesday of the week before Registration and end the following Sunday.

SECTION TWO. Men going through formal rush will be charged a fee of \$3.00.

SECTION THREE. The following regulations have been provided by the Council for this period:

Rush Rules.

A. Rushees will be divided into four groups, each to be assigned to a different fraternity in each of the time sectors set for Tuesday and Wednesday of Formal Rush Week. The time sectors are 3:00 P.M. until 6:00 P.M. and 7:00 P.M. until 10:00 P.M. for Tuesday and Wednesday.

B. On Thursday morning the rushee must complete a preference card in the Student Union Building, before 12:00 noon, indicating which two (2) fraternities he wishes to visit on Thursday and Friday. He must attend two different fraternities' parties on those days, with the exception of a rushee who receives less than two invitations. In that case he can attend only that one party, either Thursday or Friday, but he may not accompany the same fraternity on both days.

C. On Saturday morning, the rushee must complete a preference card in the Student Union Building, before 12:00 noon, indicating either (a) which fraternity he wishes to accompany all day, (from 2:00 P.M. until 10:00 P.M.) or (b) which two (2) fraternities he wishes to accompany for half a day each, (from 2:00 P.M. until 6:00 P.M. and from 6:00 P.M. until 10:00 P.M.). It is the responsibility of the fraternity which the rushee is with on the first half on Saturday to deliver him at no later than 6:00 P.M. that evening to the fraternity house that has been chosen for the second part of the day.

D. The "preference cards" will be handled by four members of the Interfraternity Council, each representing a different fraternity, and no one else, (with the exception of the Dean of Men), will have access to the cards themselves or the information thereon.

E. Under no circumstances will a rushee be allowed to attend a party or accompany members of a fraternity which he has not indicated on his preference cards.

F. No member of a fraternity may converse with a rushee during Formal Rush Week unless he is in attendance at an official rush function or is speaking as a member of an official Centenary College program and is speaking on behalf of his officially recognized College position, (resident advisors, student aids in orientation).

G. Preference cards will be signed in the Dean of Men's office from 9:00 through 11:00 A.M. Sunday morning.

Rush Penalties.

A. The Interfraternity Council will discuss violations of rush rules, fines, etc., at its first scheduled meeting in September, (the first Tuesday following the first Monday that classes meet).

B. Any violation of rush rules by a rushee may result in expulsion from rush.

C. Any violation of rush rules by a fraternity may result in a fine not to exceed \$75.00.

D. The Interfraternity Council shall rule on all violations and administer all penalties.

E. Any violation of the above rules should be reported immediately to either the Dean of Men or any member of the Council.

ARTICLE V: OPEN RUSH

SECTION ONE. Open Rush shall begin the Monday after the first day of classes and shall continue for six (6) weeks. Persons who sign for Open Rush during the sixth (6th) week shall be allowed to pledge the following week.

SECTION TWO. Men going through Open Rush shall be charged a fee of \$3.00.

SECTION THREE. Registration for Open Rush shall be held each Monday during the designated period, and cards shall be signed in the Dean of Men's office from 9:00 A.M. until 12:00 noon.

SECTION FOUR. Men who have participated in Open Rush will report the following Monday to the Dean of Men's office to sign a preference card and to pick up their bids from 9:00 A.M. until 12:00 noon.

SECTION FIVE. Fraternity bids for men going through Open Rush shall be in the hands of the Dean of Men no later than 9:00 A.M.

ARTICLE VI: PLEDGING AND INITIATION

SECTION ONE. No student may be pledged to any Greek social fraternity if he be on college probation or has less than a 2.0 average for the semester immediately preceeding his intended pledging. No student may be initiated to any Greek social fraternity if he be on college probation. Academic credit compiled during Summer semesters may be considered as fulfilling the requirement only if a minimum of eight (8) hours credit is received in that semester.

SECTION TWO. No student may be pledged until he has gone through either Formal or Open Rush.

SECTION THREE. No fraternity shall hold an initiation unless its active chapter has made a scholastic average of at least 2.0 quality points in the semester immediately preceding initiation.

SECTION FOUR. No fraternity shall initiate a pledge until the fraternity has filed a request for initiation. This form is in two (2) parts: Part I consists of certification of eligibility for initiation and must be completed prior to initiation and bear the approval of the college Registrar, Business Office, Dean of Men; Part II consists of a certificate of initiation and must be completed and the form returned to the Office of the Dean of Women within three days of Initiation. These forms are available from the Office of the Dean of Women.

SECTION FIVE. A fraternity may drop a pledge at any time, after due action of that fraternity, without consulting the Council or the Dean of Men.

SECTION SIX. A pledge dropping his affiliation with a fraternity must wait four school months from the time he drops his pledge until he can be repledged to another fraternity.

SECTION SEVEN. Each fraternity shall submit a complete list of actives and pledges each semester. This list is due in the office of the Dean of Women by January 5 of the Fall semester and May 1 of the Spring Semester. This list should be accurate since it is used to establish the grade average of the fraternities.

ARTICLE VII: ADDITIONAL GREEK SOCIAL FRATERNITIES

SECTION ONE. Any other Greek social fraternities wishing to found a colony or an active chapter on the Centenary College campus must obtain the unanimous approval of the Interfraternity Council before proceeding.

ARTICLE VIII: AMENDMENTS TO THESE BY-LAWS

SECTION ONE. Amendments to these by-laws may be effected by a two-thirds (2/3) vote of the Interfraternity Council.

ARTICLE IX: EFFECTIVE

SECTION ONE. These by-laws are effective immediately upon the approval of the Committee on Student Affairs and the Student Senate, and shall be the sole governing force of the Interfraternity Council.

(Revised and adopted by the Interfraternity Council on May 16, 1967.)

PANHELLENIC ASSOCIATION OF CENTENARY COLLEGE OF LOUISIANA CONSTITUTION

ARTICLE I: NAME

The name of this organization shall be the Centenary College Panhellenic Association.

ARTICLE II: PURPOSE

The purpose of Panhellenic shall be;

SECTION ONE. To maintain on a high plane, fraternity life and interfraternity relations within our college.

SECTION TWO. To further fine intellectual accomplishment and sound scholarship.

SECTION THREE. To co-operate with the college administration in the maintenance of high social standards.

SECTION FOUR. To be a forum for the discussion of questions of interest to the college and fraternity world.

SECTION FIVE. To compile rules governing rushing, pledging and initiation on this campus.

ARTICLE III: ORGANIZATION

SECTION ONE. The Centenary College Panhellenic shall be composed of all members of eligible fraternities, while active members of their chapters.

SECTION TWO. The Centenary College Panhellenic Council shall be composed of four delegates and one alumnae representative from each of the women's fraternities on the campus. The delegates shall be the President, the Rushing Chairman, and two elected delegates of each active chapter of the NP fraternities on the campus. These delegates have the privilege of voice and vote, but the alumna delegate does not hold voting power. The Dean of Women shall be an ex-officio member of the Council.

ARTICLE IV: COUNCIL OFFICERS AND THEIR DUTIES

SECTION ONE. The Officers of the Centenary College Panhellenic Council shall be a President, Vice President, Secretary-Treasurer, and the delegate to the Student Senate.

SECTION TWO. The Officers of the Centenary Panhellenic Council shall serve for a term of one year, the term of office to begin the second week in April after election during the first week in April.

SECTION THREE. The Officers shall be held in rotation by each sorority, except the delegate to the Student Senate who shall be elected by vote of individual members of the Panhellenic Council without regard of sorority affiliation.

SECTION FOUR. The duties of the officers shall be those usually delegated to such offices. In addition, the President shall keep on file the NPC manual and reports, and the constitution, by-laws and rules of the Centenary College Panhellenic Association.

The Vice President shall be responsible for organizing Greek Week and assuming duties in the absence of the President at Council meetings.

The Secretary-Treasurer shall keep a file of the minutes, of current correspondence and a record of the financial status of the Council. She shall submit a copy of the minutes to the President of the Panhellenic Council, each sorority president, and the Office of the Dean of Women, by the Friday immediately following each meeting.

The representative to the Student Senate shall represent Panhellenic at all Student Senate meetings and shall promote full cooperation between the Student Senate and Panhellenic.

The representative shall be elected after the election of Student Senate officers has been completed.

SECTION FIVE. An officer who acquires three unexcused absences from a regular meeting shall be automatically removed and another person chosen to serve in this capacity. Excuses must be submitted to the President or the Dean of Women before the meeting.

ARTICLE V: MEETINGS

SECTION ONE. The Centenary College Panhellenic Association shall meet on the second and fourth Tuesdays of each month at 10:30 A.M.

SECTION TWO. Special meetings may be called by any group through the President of Panhellenic.

ARTICLE VI: VOTING

SECTION ONE. The power of one vote shall be granted each NPC fraternity chapter on campus and to such other national and local chapters on campus as the Centenary Panhellenic has admitted to full membership.

SECTION TWO. A two-thirds vote shall be necessary to fix the date of pledge day and make rules regarding rushing. A majority vote shall be necessary to carry all other questions.

ARTICLE VII: REGULATIONS

SECTION ONE. If a fraternity or its individual members violate any regulation of this constitution and by-laws, any of the College Panhellenic rushing rules or the National Panhellenic Compact or Standards of Ethical Conduct, it shall be subject to penalties of the character prescribed by National Panhellenic, namely:

A. Deferred Pledging: Deferred pledging means that the chapter penalized shall not be allowed to issue bids for one college semester.

B. Deferred Initiation: Deferred initiation means that the chapter penalized shall not be allowed to initiate the girls pledged during the rush season in which the infringement occurred for one college semester.

C. Deprivations of Social Privileges: The nature of the penalty shall be determined by the extent of the infringement.

SECTION TWO. Any penalty and the time it shall continue is to be decided through a majority vote of the council, after a thorough investigation of the reported violation.

SECTION THREE. Every offense and the penalty must be reported to the Centenary Panhellenic Council within a week of the day on which the infringement was discovered.

SECTION FOUR. The procedures which are those recommended by the National Panhellenic Council shall be used for handling violations or disputes.

ARTICLE VIII: AGREEMENTS

SECTION ONE. Fundamental Panhellenic laws as embodied in the Panhellenic Compact and Standards of Ethical Conduct must be observed by all Centenary Panhellenic members.

SECTION TWO. All regulations and laws of the Centenary Panhellenic must be in harmony with the Rules of Procedure for College Panhellenic as adopted by National Panhellenic Congress.

ARTICLE IX: AMENDMENTS

A proposed amendment to the constitution or by-laws must be presented to a regular meeting of the Panhellenic Council at least one week prior to vote being taken on it. A two-thirds vote of the Panhellenic Council is required for the adoption of any amendment.

PANHELLENIC COUNCIL OF CENTENARY COLLEGE BY-LAWS

ARTICLE I: MEETINGS

All meetings shall be conducted in accord with Robert's Rules of Order.

ARTICLE II: ORDER OF BUSINESS

The order of business for all Panhellenic meetings shall be:

SECTION ONE. Reading of the minutes of the previous meeting.

SECTION TWO. Reports of boards and standing committees.

SECTION THREE. Reports of special committees.

SECTION FOUR. Special orders

SECTION FIVE. Unfinished business and general orders.

SECTION SIX. New business.

ARTICLE III: RUSH

SECTION ONE. Summer Rush:

A. Summer rush is defined as activities with any sorority member or alumnae at any time before formal rush--this includes during high school. Because the Centenary Panhellenic Council wants each prospective rushee to enter the fall rush period with an open mind toward all sororities, our Council does not allow summer rush. The following activities are considered to be summer rushing:

1. Rush dates with sorority girls.

2. Attending rush parties given by a sorority.

3. Visiting sorority houses on the Centenary campus unless accompanied by a member of each sorority. They must visit all of the houses. If she wants to see a house again, she must see all three. A prospective rushee may be invited to a bridal shower, etc., which is held at a sorority house if it is in lieu of a private home and if the prospective rushee is a close friend of the honoree.

4. Contacting or being contacted by or on behalf of any sorority members or alumnae.

B. Contact between Sophomore counselors and Freshmen girls should be limited to school matters. No mention should be made concerning rush and sororities. Any questions on rush should be referred to the Dean of Women or the Panhellenic President.

SECTION TWO. Formal Rush:

A. Formal rush is defined as a period when the sororities entertain girls who are eligible to pledge so they can become acquainted with them.

B. To be eligible for rush, it is necessary for all students to have an overall "C" average. This average is released by the college. Transcripts must be on file and approved by the Admissions Office before a girl can attend Panhellenic Orientation. Girls who are in attendance at Centenary as regular students the previous semester (including summer school) must have maintained a 2.0 average for that semester and must not be on probation.

C. Rules for formal rush shall be printed and a copy of such rules shall be given to every girl who is being rushed during formal rushing period.

D. A girl may participate in formal rush only once at Centenary College. When eligible, she may be pledged at any time during Open Rush.

E. During Formal Rush, the following rules shall be in effect:

1. Strict silence begins from the time the dormitories open and continues until the end of formal rush, when the rushee returns from the chapter house following the issuance of bids. No rushee may receive communication, including phone calls or written correspondence, from any sorority members or alumnae. This does not prevent the exchange of greetings on campus, nor does it include

the official college organizations such as Maroon Jackets, the Dormitory Councils, Centenary Choir in rehearsals, Panhellenic Council, and Resident Advisors. No rushee is to discuss rush with her family or friends other than rushees during the period of strict silence.

2. Until formal rush begins in September, general silence will be in effect. This means that no sorority members or alumnae may contact any potential rushee concerning rush at any time before formal rush begins.

3. Potential rushees shall not associate with nor contact by phone or otherwise any BOY during the period of formal rush. Boys are asked to abide by this rule also. If this rule is violated, the rushee is subject to being dropped from rush at any time by the Panhellenic Council.

4. All rushees must attend the Panhellenic Orientation and must pay a \$3.00 registration fee at that time. No individual sorority rushing is allowed at that time.

5. All rushees must pick up invitations to the Invitational and Preference Parties at the times shown on the schedule in the Panhellenic Handbook.

6. All rushees must attend at the designated time all parties to which they are invited, unless asked to three Preferential Parties in which case they must attend two.

7. Any rushee leaving a party early is to be automatically taken off the Panhellenic Rush List. Each rushee must leave the women's fraternity houses and grounds at the time designated on the Panhellenic party schedule.

8. Only napkins and name tags may be taken from the sorority houses. (This means no candles, flowers, or favors.)

9. Rushees may not have any type of party during rush, either in the dormitory or in Shreveport homes.

10. All rush parties must be held on the campus in the lodges during formal rush.

11. Refreshments at Open Houses are limited to beverages.

12. No transportation may be provided by women's fraternities to any rush party.

13. Fraternity women are not allowed to arrange for social engagements with men for any rushee.

14. Oral bidding or promising of invitations and bids either directly or indirectly by suggestion (including boys) is prohibited during periods of general or strict silence.

15. At Choir Camp the wearing of women's fraternity pins, jewelry and other insignia is prohibited for both choir members and visitors.

16. Sorority women living as roommates with rushees during formal rush shall move out temporarily under the direction of the Housemother.

17. Alumnae must abide by all rules of rush.

18. Any violation of these regulations is subject to action by the Panhellenic Council.

19. If a girl withdraws from rush, the Panhellenic Council asks that she refrain from discussing sororities with rushees.

F. The last Panhellenic meeting of each school year shall be devoted to a review of procedures concerning formal rush and a discussion of the regulations, including party forms, refreshments, etc.

G. The bidding of the Formal Rush period shall be of the preferential type as worked out by the Centenary Panhellenic Council. When a girl receives a bid under the preferential system, the signing of the preferential card shall be binding in the event that she shall be considered ineligible for one calendar year for a bid from any fraternity other than the one from which she has received a bid in accordance with the correct functioning of the preferential system. In the case of a girl who refuses such a bid during formal rush, the sorority may, if it wishes, offer a bid to her prior to open rush. However, this is not to be considered a part of open rush, as this rushee is ineligible for open rush.

SECTION THREE. Open Rush:

A. Open Rush begins immediately after formal rush ends and lasts through the fall and spring semesters (except for holidays and examinations) for groups which do not pledge the rush quota or who do not reach the limitation set by Panhellenic. Any girl who has a "C" average and who is a regular student may through open rush.

B. Open rush consists of a system of rush dating in which sorority women and rushees may come to know one another better. A rush date may consist of a

maximum of eight girls, two of whom are rushees, or four girls, one of whom is a rushee. All dates must be "dutch treat".

C. Independent women who have at some time been formally associated with a sorority as pledges may attend private parties of that group, but no other independent women shall be invited to any private party except the spring formals to which large numbers of invitations are issued.

D. The sorority will contact the girls it is interested in rushing. Item E14 of Formal Rush applies during Open Rush also and includes the understanding that no sorority which is over limitation will ask a rushee to wait for an opening. Sororities must turn in bids to the Office of the Dean of Women by 9:30 A.M. on Tuesdays. The Dean of Women will contact the girls who have received bids by 4:30 P.M. on Thursdays. The Dean of Women will notify the Panhellenic Treasurer of the names of the girls who have either signed up for open rush and/or those who have accepted bids in open rush. When a girl registers for open rush, she will pay a \$2.00 rush registration fee in the Dean of Women's office. If she pledges and has not been registered or paid her fee, she will pay \$2.00 to her sorority Panhellenic representative who will turn it over to the Panhellenic treasurer.

ARTICLE IV: PLEDGING

SECTION ONE. No student shall be asked to join a fraternity before she has matriculated. Formal pledging may not take place until the student is matriculated in the college.

SECTION TWO. The period of the pledge is one calendar year from the date of formal pledging. If a girl has remained a pledge and enters another school, she may be pledged to the same fraternity, but not to another NPC fraternity before expiration of her pledge, one year from the date of formal pledging.

SECTION THREE. If a girl is released by a sorority at any time during her pledge year for any reason, she is ineligible to join any other NPC fraternity for one full year from the date on which she was released.

SECTION FOUR. If a pledge is released by a member chapter of the Centenary Panhellenic Council at any time during her pledge year, this action must be reported to the Office of the Dean of Women within two weeks. The report must be received by the Dean of Women before semester finals begin in order to remove the pledge's name from the chapter roster.

ARTICLE V: INITIATION

SECTION ONE. A fraternity in good standing may initiate at its discretion, a pledge who has registered in at least 12 credit hours for the previous semester and has a quality point average according to official grade as released by the Registrar's office which meets the standard set by her chapter. At the beginning of each semester this average will be set between 2.0 and 2.2 by each chapter as official requirement.

SECTION TWO. A pledge failing to make the required average between 2.0 and 2.2 as set by her chapter for two consecutive semesters shall be dropped from the fraternity. She may be repledged and initiated after making her grades for one semester.

SECTION THREE. A pledge who fails to make her grades at the end of the fall semester and successfully completes her average at the end of the spring semester may have her pledge period extended two weeks after formal rush is over in the fall. This enables a sorority to complete all rushing activities before scheduling an initiation ceremony.

SECTION FOUR. No Panhellenic fraternity which has an average below 2.0 may initiate.

SECTION FIVE. A pledge who is a second semester senior and a second semester pledge may be initiated at the nine weeks period providing a statement of her grades meets the qualifications herein.

SECTION SIX. If a senior pledges a sorority and completes her pledge requirements and has an overall 3.0 average, she may be initiated during the fall semester, provided the National Council of the sorority and the Centenary College Panhellenic Council both approve.

SECTION SEVEN. No fraternity shall initiate a pledge until the fraternity has filed a Request for Initiation (forms are obtainable at the Office of the

Dean of Women) and this request has been approved by the Registrar, Business Office, and Dean of Men. After initiation, the sorority president shall complete the certificate of initiation section of this form and return it to the Office of the Dean of Women within three days after initiation. Social forms must be filed before the initiation.

ARTICLE VI: LIMITATION AND QUOTA

SECTION ONE. The chapter limitation is flexible and is voted on by the Council each year before Rush Week. A third semester pledge cannot be repledged and initiated if her initiation puts the chapter above limitation.

SECTION TWO. All regularly enrolled women students who have been initiated by a fraternity at Centenary College and who have been in continuous attendance on this campus will be counted as active members of their fraternity unless designated inactive by the individual fraternity's rules. A special student is regularly enrolled if she is a graduating senior even though taking less than 12 hours. A member who has not been in continuous attendance but has not affiliated with another chapter is to be counted in limitation the first semester after returning to Centenary College.

SECTION THREE. An alumna of a sorority represented on the Centenary campus who enrolls in Centenary as a regular student and who is not college age as determined by the Dean of Women and who does not wish to be affiliated with her sorority must meet with the Dean of Women and the president of her sorority in the Office of the Dean of Women to request permission for non-affiliation. The Dean of Women will present this request at the next Panhellenic meeting at which time request will be acted upon. If non-affiliation is granted she will not be counted in the limitation.

SECTION FOUR. Every regularly enrolled student who has been initiated into a sorority represented on the Centenary campus and who transfers to Centenary shall be counted in the limitation and grade average by the local chapter at the beginning of her second semester, if she is affiliated or in the process of being affiliated. All transfers may be affiliated even though the chapter limitation has been exceeded.

SECTION FIVE. The pledge quota will be set at the September meeting of Panhellenic by dividing the number of girls going through rush by the number of sororities, and multiplying the resulting number by the percentage of girls who have pledged during formal rush for the past three years.

SECTION SIX. After formal rush has been completed, a sorority may continue to pledge until pledge quota has been reached. If after the pledge quota has been filled, the sorority has not reached chapter limitation, the sorority may continue to pledge until they reach that number. If a girl drops her pledge, another may not be pledged to fill her place unless the sorority is under chapter limitation.

SECTION SEVEN. Violation of limitation will result in the group's relinquishing the privilege of pledging for one school year.

SECTION EIGHT. All changes in membership of any of the chapters must be reported to the Panhellenic Council at its next meeting on official forms as obtained from the Office of the Dean of Women.

ARTICLE VII: HOUSE REGULATIONS

(In Compliance With College Policies)

SECTION ONE. Girls are permitted to spend the night in sorority houses two nights each school year (September – May) and two nights during the summer months with proper chaperones and permission of the Dean of Women.

SECTION TWO. Informal parties may be held in sorority lodges, but care should be taken to intelligently limit the number of such social functions. These events must be chaperoned by a person approved by the Dean of Women. Regular social calendar forms must be completed for these functions and filed in the Office of the Dean of Women.

SECTION THREE. Chaperones for activities in women's fraternity lodges shall be required for overnight affairs, whenever men are present or activities after dark. Exception: when three or four women are present, no chaperone is needed until after 8:30 P.M. during the fall and spring semesters, and until after 9:30 P.M. during the summer session. No chaperones are needed for regular meetings, or for parties for women before dark.

ASSOCIATED WOMEN STUDENTS CONSTITUTION

ARTICLE I: NAME

The name of this organization shall be the Associated Women Students of Centenary College.

ARTICLE II: PURPOSE

The purposes of this organization shall be:

1. To promote the general welfare of women students;
2. To establish and maintain the finest standards of conduct;
3. To provide increased communication between town and dormitory women;
4. To act as a unifying body of all women students enrolled at Centenary College;
5. To propound and enforce regulations by which the women students may govern themselves.

ARTICLE III: MEMBERS

SECTION ONE. Active members shall be all women enrolled as full-time students in the College and who have paid the A.W.S. fee.

SECTION TWO. Associate members of the organization shall be all other women students and the women members of the faculty. They shall have a voice, but not a vote, in the proceedings of the Association.

SECTION THREE. All women students are under the jurisdiction of Associated Women students' standards and policies, and the responsibility for good government rests upon each woman.

ARTICLE IV: ORGANIZATION

SECTION ONE. The executive powers of the Association shall be vested in its officers, who shall be a president, a vice-president, a secretary, a treasurer, and a chairman of the Judicial Board.

SECTION TWO. The legislative powers of the Association shall be vested in the Associated Women Students Council. The A.W.S. Council shall consist of the executive officers of the A.W.S., the presidents of the dormitories, and three town women.

SECTION THREE. The judicial powers of the Association shall be vested in the Judicial Board. In addition to the chairman, it shall consist of four women, who must represent the sophomore, junior, and senior classes. Of the five members including the chairman, one shall be town and four shall be dormitory women. These will be appointed by the Chairman of the Judicial Board, the president of the A.W.S. Council, and the Dean of Women, with the approval of the A.W.S. Council.

ARTICLE V: DUTIES AND POWERS

SECTION ONE. The president, as chief executive, shall preside over all meetings of the Association and of the A.W.S. Council. She shall serve on the committee to appoint members of the Judicial Board. She shall authorize the expenditure of any funds of the Association.

SECTION TWO. The vice-president shall possess executive powers during the absence of the president. She shall be responsible for seeing that there are no violations of the College or A.W.S. eligibility requirements on the part of students elected or appointed to any A.W.S. Council office or standing committee, or of other women's organizations sponsored by the A.W.S. She shall appoint chairmen of the standing committees who must be approved by the President prior to being presented to the A.W.S. Council for approval. She shall act as coordinating head of all standing committees.

SECTION THREE. The secretary shall keep the minutes of all meetings of the Association and A.W.S. Council. She shall deliver a copy of the minutes to each member of the A.W.S. Council and the Dean of Women and shall place a copy on each dormitory bulletin board within a week after the meeting. She shall be responsible for all correspondence.

SECTION FOUR. The treasurer shall be responsible for the receipt and disbursement of all funds of the Association, and shall have her accounts audited annually.

SECTION FIVE. The A.W.S. Council shall represent the Association, and shall have the power to enact legislation deemed necessary to carry out the purpose of the Association and to enforce the A.W.S. Constitution and the By-Laws. It shall have the authority to review the regulations governing women students and to recommend to the Dean of Women additions to, deletions from, and changes in these regulations. The A.W.S. Council shall authorize all functions to be held under the auspices of A.W.S.

SECTION SIX. The Judicial Board shall have the power to hear all cases involving infractions of the rules and policies governing all women students not coming under the jurisdiction of the College Discipline Committee or the Honor Court. It shall hear any cases involving infractions of dormitory rules and policies referred to it by an A.W.S. Dormitory Council, the Dean of Women, and others. The power to hear such cases shall include the power to impose any penalties short of suspension or expulsion from the College, and shall also include the power to recommend suspension or expulsion to the proper College authorities. In the case of an appeal of a ruling by an A.W.S. Dormitory Council, the Judicial Board may uphold or decrease the penalty imposed by the dormitory council, but may in no case increase it.

ARTICLE VI: QUALIFICATIONS FOR OFFICE

SECTION ONE. All A.W.S. Council members must maintain a 2.5 scholastic average.

SECTION TWO. The president of the Association shall be a senior or a junior. She shall have served for one year on the A.W.S. Council or the Judicial Board in order to be eligible for the office.

SECTION THREE. The vice-president shall be a senior or a junior.

SECTION FOUR. The secretary shall be an upperclass woman.

SECTION FIVE. The treasurer shall be an upperclass woman.

SECTION SIX. The chairman of the Judicial Board shall be a senior with previous judicial experience. In the absence of judicial experience a prospective candidate may petition the A.W.S. Council for approval to qualify for election. She shall comply with character qualifications as stated in Section Seven.

SECTION SEVEN. The members of the Judicial Board must represent the sophomore, junior, and senior classes. They shall not be members of the A.W.S. Council. They must possess characteristics of honesty, integrity, objectivity, and courage of decision, and must have the respect of the student body. Their conduct must be above reproach at all times. They must keep in strictest confidence all matters brought before the Board. They must be able to be fair in all decisions and act without personal prejudices at all times. Their grade-point average must at least meet the A.W.S. requirement of 2.5.

SECTION EIGHT. The three representatives of the town women shall be upperclass women.

SECTION NINE. An executive officer of the Student Senate shall not be an executive officer of A.W.S.

ARTICLE VII: ELECTION

SECTION ONE. Officers of the Association and chairman of the Judicial Board shall be elected annually by the active members of the Association. The representatives of the town women shall be elected only by the women students who do not reside in the dormitories. All officers shall assume office not later than May 15, but shall not assume full responsibility until the completion of the Spring Workshop.

SECTION TWO. The seniors on the A.W.S. Council shall compose the nominating committee, unless additional seniors are needed to bring the number to five. In any event, there must be one dormitory resident and one town student on the committee. The president shall appoint any additional members needed.

This nominating committee shall present to the meeting of the Association, nominations for the positions specified in Section One. At this meeting of the Association, other nominations may be made from the floor. Additional nominations may be made through a petition signed by twenty-five members and presented to the president within two days after presentation of the nominating committee's first report.

SECTION THREE. The election must be held within two weeks after the first reading of the nominations.

SECTION FOUR. In case a vacancy occurs in the office of president or the chairman of the Judicial Board before the beginning of the second semester during the incumbent's year in office, an election shall be held to fill the vacancy. In case the vacancy occurs in the office of the president after the beginning of the second semester during her year in office, the vice president shall act as president. In case a vacancy occurs in the office of the chairmanship of the Judicial Board after the beginning of the second semester during her year in office, the president, with the approval of the A.W.S. Council and the Dean of Women, shall fill the vacancy by appointment. In case a vacancy occurs in the office of vice-president, secretary, or treasurer, the president, with the approval of the A.W.S. Council, shall fill the vacancy by appointment. In case a vacancy occurs in the office of town representative, the president and the remaining town representatives shall, with the approval of the A.W.S. Council, act as a committee to fill the vacancy by appointment. In case a vacancy occurs in the office of A. W. S. Dormitory president, a re-election will be called.

ARTICLE VIII: MEETINGS

SECTION ONE. The Association, as a whole, shall meet at least twice a semester. Other meetings may be called at the discretion of the A.W.S. Council or by a petition signed by twenty-five Association members and presented to the Association officers.

SECTION TWO. Two-thirds of the active members shall constitute a quorum for a general meeting of the Association.

SECTION THREE. The A.W.S. Council shall meet at least twice a month. Special meetings may be called by the president or at the request of a member of the A.W.S. Council. A majority of the membership of the Council shall constitute a quorum.

SECTION FOUR. The Judicial Board shall meet whenever necessary, at a place and a time designated by the chairman. A majority of the Judicial Board shall constitute a quorum.

SECTION FIVE. All A.W.S. Council members are required to attend meetings unless excused by the president or vice-president with the approval of the A.W.S. Council. Absences are excusable only in the case of emergency or sickness. After three unexcused absences, action as stated in Article VII, Section Four, will be taken. These absences need not be consecutive and may be accumulated over a period of one year.

ARTICLE IX: WOMEN'S DORMITORY ORGANIZATION

SECTION ONE. The executive and judicial powers of each dormitory shall be vested in an A.W.S. Dormitory Council. Each A.W.S. Dormitory Council shall be composed of a president, a vice-president, a secretary, a treasurer, and a publicity chairman, elected by all residents of the dormitory, and a representative of each of the classes in the dormitory, elected by resident members of that class.

SECTION TWO. The officers of the A.W.S. Dormitory Council must have a grade point average of 2.5. The president must be a junior or a senior and must not be eligible for re-election the following year. The vice-president must be a member of the junior or senior class. The secretary, the treasurer, and the publicity chairman must hold at least sophomore standing.

SECTION THREE. The legislative powers of the dormitories shall be vested in the A.W.S. Council.

ARTICLE X: DUTIES OF THE A.W.S. DORMITORY OFFICERS

SECTION ONE. The duties of the president shall be to call together and to preside over all meetings of the Dormitory Association and the Dormitory Council. She shall approve the appointment of standing committee chairmen, and perform

all duties which usually fall to the president of an organization and she shall audit annually, the treasurer's books.

SECTION TWO: The duties of the vice-president shall be to assume the duties of the president in her absence, to supervise the duties of the Freshmen on telephone duty, including the posting of schedules of duty, to supervise the work of the proctors, and to determine that there are no deviations from College or A.W.S. eligibility requirements by a member of A.W.S. Dormitory Council or Dormitory Committee Chairmen.

SECTION THREE. The duties of the secretary shall be to keep the minutes of all meetings of the A.W.S. Dormitory Council and to submit a copy of these, and restrictions or disciplinary cases to the Office of the Dean of Women within five days after a meeting. She shall record and distribute all penalties and other records of disciplinary cases and handle all correspondence.

SECTION FOUR. The duties of the treasurer shall be to collect all fees assessed by the A.W.S. Dormitory Council, to keep an accurate record of all receipts and disbursements, and to make reports when requested to do so. She shall have her books audited annually by the president of the dormitory.

SECTION FIVE. The duties of the publicity chairman shall be to handle all publicity for the dormitory or the A.W.S. Dormitory Council and to post all notices. She shall assume full responsibility for the bulletin boards, and shall work in cooperation with the campus-wide Bulletin Boards Committee of A.W.S.

SECTION SIX. The duties of the A.W.S. Dormitory Council shall be to propose to the A.W.S. Council, those regulations which best serve the needs of the women students, to execute a social and educational program in the dormitory, and to promote desirable personal development and effective group living. It shall also hear and act upon violations of dormitory regulations not coming under the jurisdiction of the A.W.S. Judicial Board or the College Discipline Committee, and shall represent and interpret A.W.S. regulations.

SECTION SEVEN. Each class representative shall be responsible for checking to see that campus penalties are enforced among the members of her own class. During the first semester the A.W.S. Dormitory Council shall appoint a dormitory council member to execute the duties of a freshman representative.

ARTICLE XI: ELECTION OF A.W.S. DORMITORY OFFICERS

SECTION ONE. A candidate for president, vice-president, secretary, treasurer, publicity chairman, or upperclass representative must have been in residence for one semester, and her support of the A.W.S. regulations must be above question. A standing committee chairman of the A.W.S. Dormitory Council must comply with the College regulations stipulating eligibility to hold the office of standing committee chairman.

SECTION TWO. A nominating committee shall be appointed by the dormitory president, with the approval of the A.W.S. Dormitory Council at the last meeting of the Council in March. The list of nominees for the offices of president, vice-president, secretary, treasurer, and publicity chairman, as well as the date of the next dormitory meeting, shall be posted on the dormitory bulletin board within one week of the date of the committee's appointment. The election shall be conducted at the next dormitory meeting, which should take place the week following the posting of the slate. Nominations from the floor shall be accepted at this meeting, and election of officers shall take place. Balloting shall be secret and under the supervision of the A.W.S. Elections Committee.

SECTION THREE. The election of the class representatives shall take place on the same date as that of the officers of the A.W.S. Dormitory Council with the exception of the Freshman representative which shall take place at the first dormitory meeting of the second semester.

SECTION FOUR. Each resident holds the privilege of one vote for each of the offices of president, vice-president, secretary, treasurer, publicity chairman, and her class representative. A majority vote shall be necessary for a candidate to be elected.

SECTION FIVE. The term of office shall be for one regular school year provided the officer maintains the qualifications necessary for eligibility for election. Upon installation, the new council members must attend all remaining dormitory council meetings.

SECTION SIX. In the event of a vacancy in the office of president, vice-president, secretary, treasurer, or publicity chairman, the A.W.S. Dormitory Council shall hold another election. In case of a class representative vacancy, the president and vice-president shall act as co-chairmen and shall hold an election in that respective class.

ARTICLE XII: A.W.S. DORMITORY COUNCIL MEETINGS

The A.W.S. Dormitory Council shall hold regular meetings once a week. All members of the A.W.S. Dormitory Council shall be present. Any dormitory resident may attend her council's meeting upon request, but the Council may hold a closed meeting if confidential, personal matters are to be discussed.

ARTICLE XIII: OFFICE ORIENTATION

SECTION ONE. All current and newly elected or appointed members of the A.W.S. Council, the Judicial Board, and Standing Committee chairmen must attend the orientation workshop held in the spring of each year and any other workshop it is deemed necessary to hold.

SECTION TWO. All members of the A.W.S. Dormitory Councils must attend the orientation workshop held in the spring of each year unless excused by the A.W.S. Council.

SECTION THREE. Failure to attend may constitute grounds for removal from office.

SECTION FOUR. A calendar of functions falling under the auspices of the A.W.S. Council and the A.W.S. Dormitory Councils, must be completed at the spring Workshop.

ARTICLE XIV: INSTALLATION OF OFFICERS

SECTION ONE. The newly elected and appointed members of the A.W.S. Council and Judicial Board shall be installed before the closing of the spring Workshop with the understanding that they shall not assume full responsibility until the completion of the spring Workshop.

SECTION TWO. The newly elected A.W.S. Dormitory Council members shall be installed at the last dormitory meeting in May with the understanding that they shall not assume full responsibility until the completion of the spring Workshop.

ARTICLE XV: AMENDMENTS

SECTION ONE. This Constitution may be amended at any meeting of the Association by an affirmative vote of two-thirds of the active members, provided such an amendment has been passed by a two-thirds vote of the A.W.S. Council and approved by the Dean of Women.

SECTION TWO. New rules or amendments to the Constitution may be proposed by an A.W.S. Dormitory Council, the A.W.S. Council, or proposed in writing and signed by at least twenty-five active members. Notice of the proposed amendments must be given at least one week before action is taken.

MEN'S JUDICIAL BOARD

CONSTITUTION

ARTICLE I: MEMBERS

SECTION ONE. The Men's Judicial Board shall be composed of seven members, two representatives from each men's dormitory and three from among those men not residing in the dormitories.

SECTION TWO. The Board shall elect a chairman from among its members. The Chairman shall vote only to break a tie.

ARTICLE II: QUALIFICATIONS OF MEMBERS

SECTION ONE. Members shall be male, full-time, upperclass students at Centenary College of Louisiana.

SECTION TWO. They shall not be members of a Dormitory Council while serving on the Board.

SECTION THREE. They shall have, at election and during time of membership, a cumulative average of 2.0 and not be on social probation.

SECTION FOUR. They must possess the characteristics of honesty, integrity, objectivity, and courage of decision, and must have the respect of the Student Body.

ARTICLE III: DUTIES AND POWERS

SECTION ONE. The Board shall have the power to hear and act on all cases involving infractions of the rules and policies governing men students (except dormitory rules) not coming under the jurisdiction of the Honor Court and/or the College Discipline Committee, except as provided for in Article III, Section Two.

SECTION TWO. It shall hear and act on all cases involving infractions of dormitory rules and policies referred to it by a Men's Dormitory Council or appealed to it by a male dormitory student.

SECTION THREE. The power to act on cases shall include the power to impose any penalties short of suspension or expulsion from the College, and shall also include the power to recommend suspension or expulsion to the College Discipline Committee.

SECTION FOUR. In case of an appeal by a student of a ruling by a Men's Dormitory Council, the Board may uphold or decrease the penalty imposed by the Dormitory Council, but in no case may increase it, except as provided in Article III, Section Six. A student may request the opportunity to appeal a ruling of the Board to the College Discipline Committee. Such a request shall be made to the Dean of Men. If the Dean considers the request justified, the case will then be heard by the Committee and their decision will be final.

SECTION FIVE. The Board shall have the power to expel from its membership any members of the Board for any reason it deems justifiable. A majority vote is necessary for expulsion.

SECTION SIX. The Judicial Board shall review any decision of the Dormitory Council referred to it by the Dean of Men. A decision in a case under this provision may involve an increase in penalty.

ARTICLE IV: ELECTIONS

SECTION ONE. Each Board shall nominate candidates for the next Board, six from non-dormitory students and four from each dormitory. Provision shall be made on ballots for write-in candidates.

SECTION TWO. To be elected a candidate must be voted for by a majority of the appropriate men voting. In the case that only one candidate receives a majority, the persons receiving the second and third largest number of votes shall appear on a run-off ballot. In the case that no one is elected, the top four candidates shall appear on a run-off ballot.

SECTION THREE. Dormitory students shall vote for representatives from their respective dormitories. Non-dormitory students shall vote for non-dormitory representatives.

SECTION FOUR. The Board shall be elected concurrently with the Student Senate elections, to serve for the following academic year. A newly elected Board shall sit in on meetings of the out-going Board for the remainder of the current academic year.

SECTION FIVE. An election by the appropriate group of men students is to be called by the Board to fill any vacancies which might arise.

ARTICLE V: MEETINGS

SECTION ONE. The Board shall meet on the call of the chairmen.

ARTICLE VI: AMENDMENTS

SECTION ONE. This Constitution may be amended at any meeting of the Board by a two-thirds vote of the Board membership. The amendment takes effect only after being approved by a majority of the men students voting in a general election and after approved by the Dean of Men.

MEN'S DORMITORY COUNCIL

CONSTITUTION

ARTICLE I: MEMBERS

SECTION ONE. Each Dormitory Council shall consist of seven regular members: two seniors, two juniors, two sophomores, and one member at large.

SECTION TWO. Two freshmen members will be elected for the second semester ONLY.

SECTION THREE. The upperclass members of the Council shall serve from the September following their election until the end of that academic year.

SECTION FOUR. The Head Advisor of each dormitory shall function as chairman of the Council, but he shall have no vote.

SECTION FIVE. The newly elected Council shall sit in on all meetings of the Council during the last month of the academic year, but shall only function as observers and have no vote.

ARTICLE II: QUALIFICATIONS OF MEMBERS

SECTION ONE. No member shall be on any type of probation from the College.

SECTION TWO. Each member must reside in the dormitory in which he is serving.

ARTICLE III: ELECTIONS

SECTION ONE. The Dormitory Council shall nominate candidates from each class for the next year. It shall nominate four men from each class of which two will be elected.

SECTION TWO. The dormitory students shall then vote, every man voting for two people from each class. The seventh member of the Council shall be elected by a separate ballot after all class positions have been filled.

SECTION THREE. The freshmen members will be elected from four nominated by the Dormitory Council and from nominations from the floor at a dormitory meeting called by the Dormitory Council. This meeting shall take place between Thanksgiving and Christmas vacations.

SECTION FOUR. To be elected, a candidate, with the exception of the member at large, must be voted for by a majority of the appropriate people voting. In the case that only one candidate receives a majority, the persons receiving the second and third largest number of votes shall appear on a run-off ballot. In case that no one is elected, the top four candidates shall appear on a run-off ballot.

SECTION FIVE. Elections will be held at least one month prior to the end of the academic year, but after the Student Senate elections. The newly elected candidates shall "sit in on" the remaining meetings of the Council for that year. This newly elected Council shall assume power at the beginning of the following academic year.

SECTION SIX. An election is to be called by the Dormitory Council to fill any vacancies which might arise.

SECTION SEVEN. Elections will be held at a dormitory meeting called by the Dormitory Council. Nominations will be accepted from the floor.

ARTICLE IV: MEETINGS

SECTION ONE. Meetings of the Dormitory Council shall be held weekly. The Council shall decide a specific time and place to hold regular meetings.

SECTION TWO. In the event that the Head Advisor cannot attend a meeting, he shall appoint a Council member to take his place as chairman. This member shall retain his regular voting privileges.

SECTION THREE. If a member shall miss more than two meetings per semester with unexcused absence, he shall be replaced by a called election called by the Dormitory Council as provided for above. The Council chairman shall issue excused absences.

ARTICLE V: DUTIES

SECTION ONE. The Dormitory Council shall hear and act upon all violations of dormitory rules not coming under the jurisdiction of the Honor Court or Student-Faculty Discipline Committee.

SECTION TWO. The Head Advisor shall be responsible for submitting a written copy of all decisions of the Council to the Dean of Men.

SECTION THREE. It shall be the responsibility of each dormitory resident to report all violations of dormitory rules to any member of the Dormitory Council. Considering such reports, the Dormitory Council shall issue warnings and set penalties short of social probation. It may recommend social probation to the Dean of Men for cases it has heard.

SECTION FOUR. All appeals to warnings shall be brought before the Dormitory Council.

SECTION FIVE. Appeals to decisions handed down by the Dormitory Council may be made to the Judicial Board.

SECTION SIX. The Council shall have the power to make new dormitory rules by a two-thirds vote of the Council and approval of the Dean of Men and other dormitory council/s.

SECTION SEVEN. A simple majority of the Dormitory Council shall have the power to set up social functions.

ARTICLE VI: AMENDMENTS

SECTION ONE. This constitution may be amended at any meeting of the Men's Dormitory Council by a two-thirds vote of the members of the Council. The amendment must also be passed by two-thirds vote of the voting men residents at a dormitory meeting. The amendment must then be approved by the Dean of Men and the other dormitory council/s.

SECTION TWO: Amendments to the constitution may be proposed by the Dormitory Council or by the proposal, in writing, signed by twenty-five members of the dormitory.

PART IV.
STUDENT ACTIVITIES

To supplement the curricular offerings of the College, Centenary College offers a varied program of student activities designed to produce liberally educated graduates.

ORGANIZATION RULES AND REGULATIONS

The Faculty of Centenary College in collaboration with the affected organizations has adopted the following rules and regulations to define the privileges and limitations of organizations established on the campus. Any organization failing to abide by these regulations, both in letter and in spirit, will be subject to disciplinary action. The College Committee on Student Affairs shall have the power to decide when these regulations have been violated by a social organization, and to recommend to the President of the College appropriate penalties to be laid upon organizations which violate them.

The penalty for the first offense against these regulations listed below shall be forfeiture of pledging, initiation, induction of members, or social privileges (or any combination of these privileges) for one semester. During the semester immediately following the penalty period, the organizations will be on probation. A second offense during the penalty or probation period will result in an indefinite forfeiture of privileges; a majority vote of the faculty will be required for the reinstatement of these privileges.

GENERAL REGULATIONS

Membership. Active membership shall be limited to students matriculated in Centenary College.

Roster. A complete roster of membership, pledges, and officers must be filed in the Office of the Dean of Women in the fall and this roster must be kept up-to-date by revisions including new pledges, initiates, transfers and dropped members and pledges as these changes occur.

Finances. Contracts and assumptions of financial obligations must be approved by an alumni or faculty representative approved by the administration.

SOCIAL REGULATIONS

Social functions are classed as **FORMAL** and **INFORMAL** functions. Formal functions include all dances, formal receptions and banquets; informal functions include open houses, picnics, barbecues, suppers, scavenger hunts, skating parties, swimming parties, etc.

All organizations must comply with the "College Rules and Regulations Governing Social Functions" as set forth elsewhere in this handbook.

Use of Facilities. Arrangements for facilities, including the specific details, must be made with the Student Activities Director or person in charge of the facilities three days in advance of the date on which the event will be held.

Drinking. No alcoholic beverages will be served or consumed at any function given by or for any college organization.

Chaperonage. All social functions given by or for college organizations shall be chaperoned.

1. A member of the College Faculty must act as official chaperon to all these functions.
2. A written acceptance of responsibility must be obtained from the faculty chaperon in the form of his (or her) signature on the petition.
3. The chaperons are responsible for conduct, decorum, dress, and for the enforcement of college rules.
4. The faculty chaperon assumes the responsibility for being present throughout the function.

Authorization. A social form must be obtained from the Student Activities Director (Moore Student Center) and presented to the Dean of Men or Dean of Women before the plan for any organization name of function, place, hours, date and the signature/s of the faculty chaperon/s. The social form shall be approved by the Dean of Men or Dean of Women at which time it shall be recorded on the college calendar. When campus facilities are to be used, clearance must be made with the Student Activities Director, the Office of the Dean of the College, or agency in charge of the facilities. **THE PETITION MUST BE PRESENTED THREE DAYS BEFORE THE FUNCTION IS SCHEDULED TO TAKE PLACE!** All functions, including rush parties, must be on file.

Hours and Duties. All functions scheduled for Friday nights must terminate by 12:00 midnight. On Saturday nights they must terminate by 12:00 midnight. Functions held on other nights must terminate by 10:30 p.m. Special permission by the Dean of Women may be granted for later hours.

Generally, two formal functions should not be scheduled for the same evening.

Insofar as practical, functions should not be scheduled for weekends or nights preceding holidays.

Place. Unless special permission is granted by the Dean of Men or Dean of Women, all dances given by or for college organizations must be given on the campus.

Guests. Non-student guests may be invited only by permission of the sponsoring organization. The organization assumes responsibility for the conduct of all guests.

Generally, invitations to formal functions are by formal, specific invitation.

Examinations. The week prior to final exams is "Dead Week." Planned student activities will be prohibited during this week.

ORGANIZATIONS

All student activities are under the general supervision of the Dean of Men in co-operation with the Dean of Women. Each organization must have on file a complete membership list in the office of the Dean of Women. Faculty members serve as advisor or sponsors for each organization. Regardless of interest, there is an organization for each student on campus. Extra-curricular activities are a phase of college life which create and develop living at its best.

HONOR SOCIETIES

Alpha Chi. This is a national scholastic fraternity for upper-classmen and requires an overall average of 3.7 for membership.

Alpha Psi Omega. This is a national honorary fraternity for dramatics. Pledging and initiation are based upon points earned for working in all phases of playhouse productions.

Alpha Sigma Pi. This is an honorary organization for under-classmen who maintain an academic average of 3.5 or better at the end of the first semester in college.

Maroon Jackets. Being elected a Maroon Jacket is one of the highest honors co-eds may receive on this campus. The membership is restricted to girls who have completed 78 semester hours or who will graduate the year following their election and who have an overall "B" average at the time of election. The Maroon Jackets act as official hostesses for the college.

Omicron Delta Kappa. ODK is an honorary leadership fraternity for those who have shown leadership potential in various fields of college activities. The fraternity attempts to be of maximum service to the institution.

Sophomore Service Organization. This organization is composed of sophomore students, who, during their freshman year, demonstrated high achievement and made significant contributions to the extra-curricular life of the college.

Who's Who. Each year a limited number of Juniors and Seniors are selected for the honor group known as Who's Who Among Students in American Colleges and Universities. This honor is based on leadership, academic quality, and contribution to college activities.

CLUBS

Alpha Epsilon Delta. This is an organization for pre-medical students. AED has been established for the purpose of serving the pre-medical student and to offer recognition for superior achievement. The organization requires a minimum average of 2.8 in both sciences and overall. This is one of the highest honors to be achieved at Centenary.

Alpha Sigma Chi. The membership of this club is restricted to those interested in Chemistry and who have or propose to take 16 hours of Chemistry. (Pre-medical students and Chemistry majors qualify.)

American Guild of Organists, Centenary Chapter. This is a professional organization for those studying or interested in the pipe organ.

Association of Women Students. Open to all women students.

"C" Club. The "C" Club is an honorary athletic group requiring each member to hold a letter in an intercollegiate sport.

Cencoe. This club is an honorary inter-sorority group whose membership is restricted to ten members elected from the social sororities on campus.

Centenary College Band. Open to students of musical ability, the Band presents regular concerts during the year as well as performing for home basketball games, dances, etc.

Centenary College Choir. A very exclusive selection of students by the Choral Director, the choir maintains an enviable reputation among collegiate choral groups for its many concerts and performances.

Centenary Math Club. This club is open to all students interested in Mathematics.

Centenary Young Democrats Club. This club is open to all interested students, especially those who are politically inclined as Democrats.

Centenary Young Republicans Club. This club is open to all interested students, especially those who are politically inclined as Republicans.

Circle K. A service organization of men sponsored by the local Kiwanis Clubs.

College Writers Club. The English Department sponsors the College Writers Club, which is affiliated with the Louisiana College Writers Association.

Delta Tau Omicron. DTO is an organization for junior and senior business majors who maintain a "B" average.

Dramatics Club. The Dramatics Club is intended for those who are primarily interested in Drama.

French Club. The French Club is designed for those students who maintain a "B" average in French.

Gamma Beta Gamma. This is a club for all those who are interested in Biology. The group is composed of students who have maintained an average of 2.5 or better in all course work. They meet to promote interest in the biological sciences.

German Club, The This club is designed for those who are interested in speaking the German language more fluently.

Jongleurs. This organization is composed of drama majors, who present the magnificent productions performed in the Marjorie Lyons Playhouse.

Kappa Chi. This is a non-denominational organization for all students interested in full-time religious vocations.

Kappa Phi. A national art fraternity for those students majoring in art.

Phi Beta. Phi Beta is a professional sorority for women who are studying in the field of music or speech.

Phi Mu Alpha Sinfonia. A professional fraternity for men who are studying in the field of music.

Phi Sigma Iota. Phi Sigma Iota is for the foreign language students of junior and senior standing. The student must have a

“B” average in both languages and overall.

Phi Kappa Delta. This club is a national forensic society. The membership is open to all students who are interested in debate. The group participates in a number of intercollegiate debate tournaments each year. These tournaments are held on the campuses of various colleges.

Physical Education Majors Club. This club is designed for those students majoring in Physical Education.

Physics Club. This club is the student section of the American Institute of Physics for those students in the field of Physics.

Psychology Club. This club is intended for those who plan to major in Psychology or for those who are interested in it. An average of “B” is required for membership.

Sigma Gamma Epsilon. Sigma Gamma Epsilon is the geological fraternity open to students with 10 hours and a 3.0 average in geology with a 2.0 overall average.

Sigma Tau Delta. Sigma Tau Delta is a club for those who maintain a “B” average in English. The student must maintain a “B” average and submit 3 original manuscripts as well.

Spanish Club. The Spanish Club meets the needs of those students who wish to become more familiar with the spoken Spanish language. This club gives the student ample opportunity to speak the language.

Student Medical Assistants. Open only to Pre-medical students.

Student National Education Association, The. The Student NEA is open to those who plan to become a teacher or to those who plan to major in Education. The club is open to students of any classification.

S.L.T.A. A professional organization open to all students interested in the field of education.

FRATERNITIES AND SORORITIES

Alpha Xi Delta. Founded on April 17, 1893, at Lombard College, Galesburg, Illinois, this sorority now has 94 college chapters. Beta Gamma Chapter was installed on the Centenary campus in 1931. The pin is a golden quill, the flower is the Killarney rose and their colors are double blue and gold. The national project of Alpha Xi Delta is the foundation for Children's Diseases.

Chi Omega. Founded April 5, 1895, at the University of Arkansas, this sorority now has 13 college chapters. Its colors

are cardinal and straw and the flower is the white carnation. Iota Gamma was established on the Centenary campus in 1928. The national project of Chi Omega is the Service Fund.

Zeta Tau Alpha. Founded October 15, 1898, at Virginia State Normal College, Farmerville, Virginia, this sorority now has 106 active college chapters. Beta Iota was installed on the Centenary campus in 1927. Its colors are steel gray and turquoise blue and the flower is the white violet. The national project of the Zetas is Cerebral Palsied Children.

Delta Alpha. A local fraternity founded in 1966, this fraternity's colors are orange and black.

Kappa Alpha. Founded at Washington and Lee in 1865, this fraternity has confined its chapters to southern states with the exception of 3 which are in California. Alpha Iota established its chapter on the Centenary campus in 1891. The flower is the crimson rose and its colors are crimson and gold.

Kappa Sigma. Founded at the University of Virginia in 1869, this fraternity now has college chapters in Canada as well as the United States. Epsilon Chapter was established at Centenary in 1895. Its colors are scarlet and white, and its flower is the lily of the valley.

Tau Kappa Epsilon. In January of 1962 a new fraternity appeared on the Centenary campus. The Tau Kappa Epsilon fraternity was founded in 1899 at Illinois Wesleyan University and has 189 active chapters throughout the United States. The colors are cherry and gray, and the flower is the red carnation.

ATHLETICS

Varsity athletics offer an outlet for expression of superior talent. There are varsity teams in basketball, baseball, golf, and tennis. An extensive intramural program is available to all students and is sponsored by the Department of Health and Physical Education. The program is directed by the **Intramural Councils** of both Men and Women.

PUBLICATIONS

All student publications are supervised by the Publications Committee, a joint student-faculty committee. They are in charge of supervising the publication, and of choosing the editors and business managers each spring. Publications include: **Gentlemanly Speaking**, the students' handbook, which is published annually and given to all incoming students. **The Centenary Conglomerate** is the

student newspaper. It is published once a week bearing all of the college news. The Yoncopin is the college annual.

POPULARITY WINNERS

Each year the Student Senate sponsors a popularity contest in which the "favorites" from each class are selected. During this contest a senior man and woman are accorded the honor of being named **Centenary Lady and Gentleman**. Another honor for women is the title of **Miss Centenary**. She and a court of beauties are selected in an election sponsored by the Yoncopin. All of these are featured in the college annual.

WILLSON LECTURES

These lectures are offered during Religious Emphasis week and serve as a time for serious thought and meditation relevant to some of the great issues to face mankind generally and young people of college age in particular. (For listings of the Religious Organizations, see Part II, Religious Activities.)

PART V.
RULES AND REGULATIONS

Students who are enrolled in the College are subject to the rules and regulations of the College from the time they leave their homes until they return thereto, either during vacation periods, or at the end of the semester.

Each student, upon matriculation at the College, assumes an obligation to preserve faithfully all property provided by the College for his education, to obey all rules and regulations made by properly constituted authorities and to discharge his duties as a student with fidelity, diligence and honor.

Penalties for the violation of College Rules and Regulations may be imposed. Any one, or any combination of two or more of the following penalties may be imposed:

1. Verbal or written warning or reprimand.
2. Restriction of privileges.
3. Fines
4. Social Probation
5. Suspension
6. Expulsion

GENERAL COLLEGE REGULATIONS

PERSONAL CONDUCT

The conduct of the individual is an important indication of character and future usefulness in life. It is, therefore, incumbent upon each student to maintain the highest standard of integrity, honesty and morality.

HONOR

Honesty and honor constitute exact measures of a student's worth. All cheating, cribbing, falsification, or impersonation in a classroom, laboratory, or examination are expressly forbidden.

DRESS

Centenary students are expected to dress with discretion and in good taste at all times. Particular attention should be given to dress in the cafeteria, library, and classroom.

DRINKING

The possession or use of alcoholic beverages on the Centenary campus, in the fraternity or sorority houses, in dormitories, in college buildings, in any house approved by the college for residence, or in any connection with Centenary functions, including social affairs and college sponsored trips is forbidden. Any misconduct or abnormal conduct resulting from the use of alcoholic beverages in Shreveport or elsewhere is subject to disciplinary action.

GAMBLING

There shall be no gambling on the Centenary campus at any time. The games in the Student Center are put there for recreational use only.

SMOKING

Smoking is prohibited in classrooms, laboratories, and gymnasium.

FIREARMS

Firearms and explosives are expressly forbidden in dormitories.

FINANCIAL OBLIGATIONS

The student should exercise financial responsibility at all times. Tuition and fees, room and board, or any other monetary item

should be paid with regularity to the college. Furthermore, careful responsibility must be exercised relative to financial matters with private businesses in the city. Failure to meet these financial obligations is embarrassing to the student and may prove to be the same for the college. Therefore, all financial obligations should be met completely.

AUTOMOBILES ON CAMPUS

Freshman dormitory students may not bring cars to the campus. All other students must register their vehicles with the Business Office and secure a parking permit. Campus is a school zone and the speed limit is 15 m.p.h.

Two-wheel motor driven vehicles may not be ridden on campus, except to park them in an assigned parking lot.

WOMEN'S RESIDENCE HALL POLICIES AND RULES

AGREEMENT BETWEEN THE FACULTY AND ASSOCIATED WOMEN STUDENTS

ARTICLE I

We believe that the Associated Women Students will develop a sense of Truth, Honor, Consideration for Others, Personal Responsibility, and Reliability. These are the bases of strong Christian character. They are the ideals of Centenary College. Students are expected at all times to adhere to standards of public and private behavior which will avoid unfavorable reflection on themselves and the College or disturbance to the student body or community. To further these ideals, the Faculty agrees to give the Associated Women Students the authority to control all matters concerning the conduct of resident women students except the following:

- A. Strictly academic matters.*
- B. Social events and entertainments.*
- C. Household management of the building.*
- D. Health and safety of students.*
- E. Use of property, equipment, and grounds.*

ARTICLE II

The Discipline Committee reserves the power to suspend or expel students or to act in cases of serious violation of College regulations or standards of conduct. The A.W.S. Dormitory Council shall refer serious cases of discipline to the A.W.S. Judicial Board or to the Dean of Women, and the Dean of Women will present them to the Discipline Committee.

ARTICLE III

The Associated Women Students accepts the responsibility of enforcing such college regulations as pertain particularly to women in residence halls.

ARTICLE IV

All legislation or amendments to the Constitution enacted by the Associated Women Students shall be communicated in writing to the Dean of Women. They shall not go into effect until she has reported to the Association that they are approved by the Administration.

All phases of the women's student government function under the advice and consent of the Dean of Women. Matters of a grave nature are automatically referred to the A.W.S. Judicial Board or the Dean of Women. Please refer to Article I for areas of control.

Each woman student is responsible for the regulations and policies enumerated, the executive and judicial responsibility resting in the A.W.S. Dormitory Council. In addition, each woman and the Council are responsible for the spirit of the understanding regarding suitable conduct whether a specific rule is enumerated or not. The decision for action to be taken regarding the conduct of women residing in dormitories will be made by the A.W.S. Dormitory Council, but will be subject to appeal to the Judicial Board and Dean of Women. The authority of the Council must be respected and supported by all women students if they hope to discharge the responsibility they have accepted for governing themselves.

POLICIES

SECTION ONE. Room changes may be made by a student within the first three weeks of the fall semester and within the first two weeks of the spring semester with the approval of the housemother and agreement of all students involved. After this time, requests for changes must be approved by the Dean of Women.

SECTION TWO. Women having completed within two semester hours of the standard requirements may have the privileges of the next classification.

SECTION THREE. Living room, date room, and patio facilities should be used with care and good taste. Women and their dates may use the kitchen in James Dormitory with the permission of the Housemother and if the hostess takes full responsibility for its use and appearance.

SECTION FOUR. Women will be held responsible for facilities that they damage or break in the residence halls or patio areas.

SECTION FIVE. The dress and conduct of women will be in good taste at all times. Bare feet, hair rollers, and bedroom slippers are not proper beyond the swinging doors during hours when the dormitory is open to men.

SECTION SIX. As a courtesy, women should notify the housemother when they plan to spend the night in another suite of their own dormitory.

SECTION SEVEN. Radios and phonographs are to be used only in the suites, date rooms, library, or patios in accordance with Section Two, C, 1, under rules.

SECTION EIGHT. When only three women are in a wing in James and five in Hardin or Sexton, the freshmen do not have to keep phone duty if permission is obtained from women who are present.

SECTION NINE. Pets are not allowed in the residence halls.

SECTION TEN. Written permission from the housemother must be obtained in order to bring meals from the cafeteria to a dormitory resident. Dishes should be immediately returned to the cafeteria.

SECTION ELEVEN. Decals must not be placed on doors or anywhere except on mirrors.

SECTION TWELVE. No item is to be hung on light fixtures or thermostats.

SECTION THIRTEEN. Dormitory residents are asked to park their cars behind the dormitories.

RULES

SECTION ONE. Penalties:

A. Major-Minor System: An accumulation of Five (5) minors or Three (3) majors will result in a campus penalty on the weekend.

A campus consists of one Friday night from 8:00 P.M. through 8:00 A.M. the following morning in the resident's room with no visitors except her roommate and her suitemates. Long distance or emergency phone calls can be received but the emergency calls must be referred to the housemother for approval. If any person other than a roommate is in the room during the campus, the campused woman will be campused again the following night or following Friday night, as the case may be. A "Campus" sign will be hung on the door to indicate that she is campused and can receive no visitors. Each class representative shall be responsible for checking to see that campus penalties are enforced among the members of her own class.

If, for some reason, a woman cannot take her campus on the assigned Friday, she may change the campus to the next weekend but must include both the Friday and Saturday nights.

A campus imposed for special violations shall not cancel an accumulation of lesser penalties; however, a campus imposed for an accumulation of lesser penalties shall cancel all penalties.

B. Penalties shall be:

- 1. Reported by any resident of the dormitories or the staff.
- 2. Given to the secretary of the residence hall who shall submit them for approval at the next meeting of the AWS dormitory council.
- 3. Issued in written form by the secretary and distributed by the council members to the girls who earned the penalties.
- 4. Recorded and kept for a year by the secretary.
- 5. Sent to the Dean of Women if they result in a campus penalty.

C. A student may come before the dormitory council to present her views. She may appeal her penalty before the Dormitory Council, and if still not satisfied she may appeal the decision to the A.W.S. Judicial Board.

D. Penalties shall not be carried over from one semester to the next except for those received the week before and during final examinations.

E. Any quiet hour violation that is issued to a resident during final examination or dead week will be immediately referred to the Dean of Women.

F. Social Probation: In cases brought to the Women's Judicial Board, this board and the Dean of Women may place a student on Social Probation. The restrictions of social probation are determined by the board and the Dean and vary according to the circumstances of the individual case. Should the student at any time during the period of probation violate the conditions as set up, they are in line for suspension.

SECTION TWO. Hours:

A. Residence hall closing hours are:

- Monday through Thursday
 - 10:30 p.m. — Freshmen, Sophomores, Juniors
 - 11:00 p.m. — Seniors
- Friday and Saturday
 - 1:00 a.m. — Friday All classifications
 - 12:00 midnight — Saturday All classifications
- Sunday — 10:30 P.M. All classifications

Penalties: (applies to even one second late)

1 through 5 minutes late	1 minor
6 through 10 minutes late	2 minors
11 through 15 minutes late	3 minors
After 16 minutes	a campus

After one hour, the Dean of Women shall be notified and she will place a collect telephone call to the woman's parents. A student should notify the housemother if she is unavoidably detained; however, the matter will be brought before the Council for decision.

B. Special Permissions:

- 1. Special late permissions of 11:30 P.M. will be given to upperclasswomen

for Sunday through Thursday nights, with the following number of lates per semester for each classification:

Seniors	12
Juniors	9
Sophomores	6
Freshmen	3
(second semester with 2.0)	

Women must sign out on an AWS privilege card, and no late permissions may be taken on nights of dormitory meetings. These late permissions do not include the one listed below.

2. The closing hour for the following events is 1:00 A.M.: Student Senate sponsored dances, Mardi Gras dance, Homecoming dance, and the annual spring formals of the sororities and fraternities.

3. **Basketball Games:** To attend out-of-town games during the week, permission must be secured from the Dean of Women.

4. **Cultural Events:** Cultural events may be attended without special permission only if the woman can return to her residence hall within thirty minutes after a concert, symphony, or play.

5. Closing hour for all classifications for the night before the last day of class before a holiday shall be 11:00 P.M. This does not include days during examination week.

6. On the night that graduation exercises are held the dormitories will close at 12:00 midnight for all classifications.

C. Quiet Hours:

1. The quiet hours listed below are to be “strict” quiet hours. There should be no disturbing noises during these hours; however, reasonable quiet hours should be kept at all times:

Sunday through Thursday
Day: 2:00 – 5:00 P.M.
Night: 8:00 P.M. – 9:00 A.M.

Friday through Saturday
Day: None
Night: Time of dormitory closing through 9:00 A.M.

Final Examinations Week: One week prior and during final examination week, constant quiet.

2. Oral warning must be given before a penalty is turned into the Council and must be given by the same person that turns in the penalty.

Penalties:

Major for hours listed.
Minor for hours not listed. (Reasonable quiet hours)
When a penalty is issued against a resident, the date and hour must be listed on the notice given to the secretary.

3. Failure to observe a “do not disturb” sign. (Major)

SECTION THREE. Use of the Telephones (including Pay Phones) (Penalty follows each rule.)

A. No telephone, including pay phones, may be used after 1:00 A.M. on Friday; after 12:00 midnight Saturday, and after 11:00 P.M. on all other nights. (Minor)

B. Calls after 11:00 P.M. must be answered by the proctor or by an upper-classwoman if the proctor fails to answer. If it is an emergency call, the proctor shall grant permission to answer the call and shall linger long enough to determine whether assistance is needed.

C. All long distance calls must be made at the pay phone in the lobby. (Campus)

D. Freshmen will have regular phone duty between the hours of 8:30 P.M. and 10:30 P.M. The student must sit at the desk by the phone while on duty. (Major)

Failure to report for phone duty. (Campus)

Late to phone duty. (Major)

More than 30 minutes late to phone duty. (Campus)

E. During the hours between 8:30 P.M. and 10:30 P.M., a five minute limit will be set on each phone call. The Freshman on phone duty will be responsible for giving the penalty. (Minor)

F. Persons who receive a call are responsible for answering the phone the

next time it rings (except during phone duty hours). If this person leaves, she must get someone else to answer the phone, at which time this second person becomes responsible. (Minor)

SECTION FOUR. Visiting

A. General Permission: A general permission form by which parents grant permission for visits out of town, in Shreveport, or for special events during the week, must be signed by each student and her parents and filed with the Dean of Women.

The Dean of Women shall send to each parent or guardian a form on which they may indicate the type of permission they wish the woman to have. Failure to return the form will make it necessary for a student to obtain written permission from home for every out-of-town, every overnight, and every special event during the week that she wishes to use until the form is filed with the Dean of Women.

B. Special Permission: Special visiting permission not covered in the general form may be secured by written request from parents and sent directly to the Dean of Women before permission can be granted. This special permission must be in the office of the Dean of Women by 4:00 P.M. on the date requested.

C. Weekends: The weekend officially begins after the completion of the student's last class of the week and ends before her first class Monday morning except when dormitory meetings are held, then the weekend will be considered to end at 10:30 P.M. Sunday night.

1. All dormitory meetings must be attended. (Major)

2. A woman must secure the Housemother's approval on an AWS Privilege Card before she leaves the dormitory. The card must be submitted to the Housemother or resident advisor before closing hours and may not be left on the desk at any time.

3. No woman may return to the residence hall after closing hours Sunday night or before 7:00 A.M. Monday morning without special permission.

D. Over-night Visits During the Week (Monday – Thursday).

1. When staying out of the dormitory, an AWS Privilege Card must be submitted before closing hours and approved by the Housemother before departure.

2. When leaving the dormitory, the student shall sign out on the AWS Privilege Card and sign in again immediately upon return.

3. Each month only one over-night visit during the week (Monday – Thursday) may be taken, except by special permission from the Dean of Women before 5:00 P.M.

E. Over-night Visits in Residence Halls are to be Made During Weekends Only.

1. Each guest will assume responsibility for keeping all rules of the dormitory and will receive her own penalties with the exception of a non-resident of the dormitories. The hostess should inform her guest of dormitory rules and shall receive penalties issued for the actions of a non-resident visitor.

2. Guest Cards

a. A residence hall woman must:

1) Sign out of her dormitory on an AWS Privilege Card and sign in immediately upon return.

2) Sign in to the visited dormitory on a Guest Card and sign out when the visit ends.

3) May not sign out of the visited dormitory for occasions requiring an AWS Privilege Card as she must sign out for such events from her own dormitory.

b. For a non-residence hall woman:

1) Her hostess must prepare a card and have it approved before closing hours of the visiting night.

2) She must sign this card when she concludes her visit indicating departure time.

3. Any parent of a residence hall student may stay in the dormitory guest rooms for a fee of \$4.00 for one person and \$6.00 for two persons. No adult is allowed to visit in a student's room overnight. Reservations may be made with the housemother.

F. Visits in the dormitory during the day or evening: See E, 1.

G. Men are allowed in the resident hall social rooms only. They may visit

during the following hours: (All classifications)

1. Monday – Thursday – 11:00 A.M. – 10:30 P.M.
2. Friday – 11:00 A.M. – 1:00 A.M.
3. Saturday – 11:00 A.M. – 12:00 midnight
4. Sunday – 9:00 A.M. – 10:30 P.M.

No men are allowed behind the swinging doors without permission from the housemother.

H. There shall be no excessive public display of affection in the dormitory areas at any time.

SECTION FIVE. Registration

A. Each woman must register for herself only. If a change in registration is necessary, the woman must return the sign out properly, which includes approval of the card by the housemother, or must call the housemother or resident assistant on duty to request the change. All registration must be completed before closing hours, and each woman must sign in immediately upon return. (Major) Telephone calls must be the exception and not the regular method of changing registration.

B. AWS Privilege cards are used when:

1. Leaving the Shreveport Metropolitan area at any time. (Major)
2. Spending a night or weekend away from the dormitory.
3. Returning to the dormitory after closing hours, which includes special late permission for week nights.

C. AWS Privilege cards are used at any time a girl wishes to leave information concerning her destination.

D. Guest cards are used for over-night visitors in the dormitory (see IV, E for procedure).

SECTION SIX. Safety Check

A. Upperclasswomen are proctors. Their duties shall be to:

1. Check phone duty at 8:30 P.M. (Major)
2. Answer the phone after final closing hour. (Major)
3. Conduct a safety check in each room at the listed hour to see that each woman is safely in the dormitory and in her room.

B. Each night promptly at:

10:35 P.M. – Sunday through Thursday

1:05 A.M. – Saturday morning

12:05 A.M. – Sunday morning

a safety check shall be conducted by the proctors. All students shall be in their own rooms promptly at the times listed above and stay there until the check is completed. A list of those students for whom the proctor is responsible shall be made available for her and she shall check off each name as she sees each woman, marking those not present with the word, "out." She shall sign this list and immediately present it to the vice-president (or her designee), who, with the proctor, shall take any steps necessary to assure the safety of any woman whose name is not checked off the list. All safety forms shall be signed by the vice-president or her designee and filed with the housemother before 11:00 P.M. each week night and within 20 minutes after the beginning of safety check on other nights. Any woman entering the dormitory after the hours shown above must sign the desk safety check list as she enters.

C. Penalties: (Failure to proctor may be reported by any resident)

Failure to proctor correctly. (Major)

Failure to be in one's room. (Major)

Failure to sign desk proctor sheet (Major)

SECTION SEVEN. Room Check

A. Room check shall be conducted on Tuesday and Friday, at 10:00 A.M. The following items shall be checked:

1) Beds made, 2) bottles in rooms, 3) light fixtures and thermostats free of items, 4) floors swept, 5) clothing picked up, 6) bathroom clean, 7) items left on floor in shower, 8) desk and dresser surfaces neat and clean.

1 to 3 items unsatisfactory (Minor)

4 or more items unsatisfactory (Major)

B. Monthly room check shall be held on the fourth Tuesday of each month, and the following additional items will be checked:

1) mopped floor, 2) clean blinds and mirrors, 3) scrubbed bathroom, 4) bottles in closets.

1 to 3 items unsatisfactory (Minor)

4 or more items unsatisfactory (Major)

C. There will be no room check during the week of midterm or during dead week and final exams week.

SECTION EIGHT. Dormitory Meetings

A. All residents must attend dormitory meetings or secure permission to be absent from the President or Vice-President of the Council before the designated time for the meeting. Failure to attend. (Major)

B. Dormitories will be closed at 10:30 P.M. on the nights dormitory meetings are held. The weekend concludes at 10:30 P.M. on the Sunday that dormitory meetings are held.

C. Arrival after roll call. (Minor)

SECTION NINE. Dormitory Facilities in the Residence Areas

A. Piano and Television. The piano may not be used during strict quiet hours. At no time may the piano be used for practice. The television may be used quietly. A courtesy warning must be issued. (Major) Also see Section Seven under policies.

B. Patio. Quiet hours must be observed on the patio. (Major) This area also must be kept clean like other residence areas. (Minor) Chairs may not be removed from the patio.

C. Kitchen. All utensils must be cleaned and returned to the kitchen if borrowed. (Minor)

D. Daterooms and Living Rooms.

1. Daterooms may be used any time when men are allowed in the residence halls. All doors in the rooms must be kept open when men are being entertained. (Minor)

2. No food or drinks are allowed in the daterooms or living rooms. (Minor)

3. Furniture must not be abused by women or their dates. (Minor)

E. Cleaning Equipment. All cleaning equipment must be returned to the closets. (Minor)

F. Halls. Loose trash, coke bottles, and cigarette butts should not be left in the halls at any time. (Minor)

G. Drying Racks. Plastic racks may be used in the bathroom only and must be put away for room check. (Minor)

H. Blinds. All blinds must be closed after dark. (Minor)

I. Back Doors. The back doors will be locked and the alarm set at 5:00 P.M. during the months of November through February and at 6:30 P.M. during all other months.

J. Ironing Boards. These must be kept in the ironing rooms. (Minor)

K. Extra Items in Rooms. Small bookcases, files, and cabinets may be kept in the rooms.

L. Before leaving for a Holiday.

Women are responsible for the following:

1. Locking windows.

2. Closing blinds.

3. Locking closets and doors.

4. Complying with other requests that have been previously announced.

5. Turning in key at end of semester.

(1 Minor for each not done)

6. Remember to sign out. (Major)

MEN'S RESIDENCE HALL POLICIES AND RULES

DORMITORY OPERATIONS

Purpose. The purpose of the dormitory is to provide living accommodations for male students while in residence on the Centenary campus. The dormitory is more than a place to sleeping. It

should be the center of activity for study, personal living, and group living. It is expected that each resident will make every effort to co-operate at all times with his fellows in an effort to make conditions best for all.

Management. The management of the dormitory is under the supervision of the Dean of Men, and is carried out by the Faculty Resident and the Head Resident in co-operation with the student resident advisors.

Cleaning. The hallways and the rest rooms are cleaned every other day. The floors in rooms are damp mopped once weekly. The floors in rooms are swept every other day. The floors in rooms are waxed at vacation time. Anything else required to keep a room clean and orderly is the responsibility of the student.

GENERAL INFORMATION

Room Inspection. The rooms are inspected by the resident advisors. There are periodic inspections by the Dean of Men. A system of warnings is used for rooms kept in an unsatisfactory manner. Three warnings result in disciplinary action. You are expected to make your bed and tidy your desk daily prior to 10:00 a.m. Clothing is to be kept in the closet. Shoes are to be kept in the closet or neatly on the floor under the bed. The door to your closet is to be closed. A warning may be issued for failure to comply with items mentioned in this paragraph.

Room and Other Area Charges. In addition to the regular room rent paid each semester, charges for damages to your room may be assessed. You are responsible for everything in your room, the door leading into it, the windows, and screens. Any damage, even accidental, should be reported to the Head Resident immediately.

Damage beyond the normal use to hallways, bathrooms, or lounge or elsewhere, will result in a penalty for each resident, unless the student has enough responsibility to implicate himself. Expense for damage to these areas of the dormitory, even though accidental, should be borne by the student responsible for the damage. It should not be necessary for the college to bear the expense.

SPECIFIC RULES

Bar Bells. At no time are there to be bar bells or any weight-lifting equipment in the dormitory. There is a weight room in the gymnasium.

Dress. You are expected to dress in good taste at all times. Bermuda shorts may be worn in the dormitory and the student

center in late afternoon. They may be worn to the cafeteria for the evening meal only, Monday through Saturday and to the noon meal on Saturday. When bermuda shorts are worn, they are to be bermuda length (just above the knees), and with a knit shirt with a collar, or a sport shirt with a collar.

Cursing. The use of profanity is a measure of your inability to express yourself intelligently and is forbidden.

Furniture. No furniture, including mattresses, may be moved from one room to another.

Hazing. There is to be no hazing of any kind after the suspension of Freshman Rules in mid-October.

Musical Instruments. The playing of musical instruments in the dormitory is forbidden, except with the express permission of the Head Resident.

Quiet Hours. Quiet hours are in effect Sunday through Thursday from 7:30 p.m. until 7:30 a.m.; on Friday and Saturday after 1:00 a.m. During quiet hours there is to be no loitering in the halls. You are not to gather in individual rooms for conferences or "bull sessions." Radios and phonographs must be played at low volume. If you continue to play your radio or phonograph so loudly that the advisor must call it to your attention, you are subject to losing the privilege of having either in your room. The door to your room is to be kept closed.

Roof Area. Please do not walk or lie on the roof surface because of the danger of damage to the roofing surface.

Telephone. The telephone in the main lounge is for the use of all residents. Calls are to be limited to five (5) minutes for the convenience of all. No long distance calls may be made on this telephone, collect or otherwise.

Through arrangements with the telephone company, residents may have private telephones. The student is billed by the telephone company at the rate of approximately \$5.00 per month. There is a \$25.00 deposit which is refunded after credit has been established.

CAMPUS INFORMATION

Cafeteria. Dormitory residents are expected to conduct themselves as gentlemen in the cafeteria. Your manners, speech, and actions are to be above reproach.

✓ You are to wear a suit or sport jacket and tie to the noon meal on Sundays. No "T" shirts, sweat shirts or gym shorts are to be worn to the cafeteria at any time.

Cafeteria serving hours are:

	Monday thru Friday	Saturday	Sunday
Breakfast	7:15– 9:00 a.m.	8:00– 9:30 a.m.	8:00– 9:30 a.m.
L. Breakfast	9:00–10:00 a.m.	9:30–10:00 a.m.	9:30–10:00 a.m.
Lunch	11:30– 1:15 p.m.	12:00– 1:15 p.m.	11:30– 1:15 p.m.
Dinner	5:00– 6:30 p.m.	5:00– 6:30 p.m.	(no evening meal)

MISCELLANEOUS

Dormitory Closed. The dormitory is closed during official holidays and between semesters. Please make arrangements for living elsewhere during these times.

Key Deposits. A deposit of \$1.00 is required for issuing a room key. The deposit is refunded when the key is returned.

Lounge. The lounge may be used by all residents. You are to dress in good taste while in the lounge area. You should wear a shirt but if you do not, please wear a robe. Do not go to the lounge in pajamas unless you wear a bathrobe.

The television in the lounge is there for your pleasure and relaxation. The “sign off” schedule is:

Sunday thru Thursday : 10:30 p.m.

Friday thru Saturday : 12:00 midnight

When you leave the lounge after a bit of pleasure or relaxation, please be kind enough to leave the area clean and tidy.

Moving Out of Dormitory. You are to check out of the dormitory with the resident advisor when you move from one room to another or when you leave the dormitory at the end of a semester or year. Be sure to check out officially. An official check out means that you report to the resident advisor for an inspection of your room. At this time the resident advisor will “clear the slate” or will assess damages depending upon the condition of your room as compared with the condition of the room when you moved into it. If necessary, damages will be assessed at the time you leave the dormitory.

PART VI.
AWARDS

At an assembly of the student body, all honors for the year are bestowed. These honors are presented to the recipient at Honors Chapel in May. Awards are presented to those students whose calibre of work merits such recognition. The awards are made on the basis of achievement in the various fields of academic life, as found on the following pages.

AWARDS

Alpha Chi Award. Alpha Chi, the Junior–Senior scholastic fraternity, presents the Alpha Chi Award to the Freshman who maintains the highest scholastic average during the school year. Selection is based on grades with consideration of the contribution the student has made to college life.

Alpha Epsilon Delta Award. Given each year to the initiate with the highest scholastic average among new members of the honorary pre–medical fraternity.

Alpha Sigma Chi Award. The Alpha Sigma Chi Award is designed to recognize a graduating senior in the Natural Science division. It is made to a graduating senior who has completed a minimum of 20 hours in Chemistry at Centenary and who has the highest quality-point average in all classes in the Natural Science division.

American Association of University Women Award. Two memberships are given yearly to two deserving young women.

American Guild of Organists Annual Award. The North Louisiana Chapter of the American Guild of Organists presents an annual cash award to an outstanding organ student at Centenary.

American Institute of Chemists, Louisiana Chapter. An award given to a graduating Senior in the Chemistry field.

Associated Women Students Leadership Award. Given by the AWS to the woman who has shown outstanding leadership, character, and has contributed most to Centenary.

Bonneau Peters Award, The. This award is given to an outstanding member (generally a senior member) of the Alpha Iota Chapter, Kappa Alpha; based on character, service to the chapter, scholarship, leadership, and extra-curricular activities.

Ellis H. Brown Leadership. The Ellis H. Brown Leadership Award is designated for the young man and young woman adjudged to possess the highest qualities of leadership. A Shreveport alumnus donates annually the sum of \$50 to be divided equally between these two. Nominations are made by the student body, with final selection made by the Faculty Committee on Student Affairs.

Mabel Campbell Award for Creative Writing. This award is presented annually by the Alpha Xi Delta sorority to the English major who has shown most promise as a creative writer, based on publications in campus and commercial newspapers and periodicals and written assignments performed in English classes. Selection

will be made by the Dean of the College, the Director of Publicity, and one member of the English Department.

Cencoe Award. Cencoe, a group of sorority girls, recognizes the member of their organization who has contributed the most to it with the Cencoe Award, presented at the close of each school year. The name of the recipient is placed on a plaque kept by the sorority of which the girl is a member during the year following the presentation.

Chemical Rubber Company Award in Freshman Chemistry. This is given to the freshman who has the highest scholastic average in freshman Chemistry.

Chi Omega Social Science Award. The Centenary chapter of Chi Omega grants this award of \$25 to the senior girl majoring in the social sciences having the highest average in her major for four years.

Conglomerate Award. This award is presented each year to two members of the staff of the newspaper in recognition of their outstanding contributions during the past year.

Education Hall of Fame Award. This award is presented each year by the Education Department to the "Outstanding Young Teacher" in the graduating class. It consists of a medallion and name on a permanent plaque.

English Award (Mastery in English, Language, and Literature). This award is given by the Louisiana Council of Teachers of English, and the State Department of Education to recognize excellence in preparation to become a teacher of English. A 3.5 average in the field of English and a 3.0 overall scholastic average is required.

French Award. This award is presented each year to outstanding students in the field of the French language, second and third years. This award is given by the French Consul.

German Award. This award is presented each year by the German Consul in co-operation with the Department of Foreign Languages upon recommendation of the faculty in German to those students with the highest scholastic averages and demonstrated interest in the German language and culture.

John A. Hardin Memorial Award in Mathematics. This award is presented each year to the student who has the highest scholastic average in mathematics. This award is a memorial to Dean Hardin to encourage scholarship.

Mathematics Award. This is given to the freshman student with the highest scholastic average in the mathematics department. It is given to encourage achievement in mathematics.

Panhellenic Award. This award is given to a member of a women's sorority who is of junior standing. She is chosen first on the basis of scholarship and secondly on the basis of leadership.

Stella Petty Memorial Award, The. This award is presented to the senior student who has maintained a high scholastic average and has done a creditable, or outstanding, piece of work in the area of Social Welfare or Community Organization, during the Junior or Senior year.

Phi Sigma Iota Award. This award is presented each year to the members of Phi Sigma Iota with an overall "B" average, as well as "B" in Romance Language.

Physical Education Award. This is presented to the person who has contributed most to the work and activity of the Physical Education Department.

Thomas A. Pitt Memorial Award. This award is given by the Area Council of The Methodist Church to a full-time student of Centenary who has taken two semesters of Bible during the year in which the award is given. Applicants are required to write a paper in the field of religion, the one of highest quality being the major factor in the selection of the recipient.

Peggy Rountree Award, The. Each year this award is presented by Chi Omega sorority to the senior member of the sorority who best exemplifies the character of the late Peggy Rountree; it is based on leadership, contribution to sorority life, scholastic ability, etc.

Sigma Gamma Epsilon Award. To a major in the field of Geology, the Sigma Gamma Epsilon Society presents an annual award. Selection is made by a committee of three members of the Society and the head of the Geology Department.

Sigma Tau Delta Award. This award is a plaque given to the senior in the humanities division graduating with the highest average in all subjects. This student need not be a member of Sigma Tau Delta.

R. E. Smith Award. Each year the R. E. Smith Award of \$25.00 is granted to the student who has contributed the most during the year in the promotion of religion and religious activities in the college. The selection of the recipient of this award is made by

a committee composed of the Dean of the College, the Dean of Men, the Dean of Women, and the Head of the Religion Department.

Society of Louisiana Public Accountants, The. An award given to the graduating senior majoring in Business in the field of Accounting with the highest scholastic average.

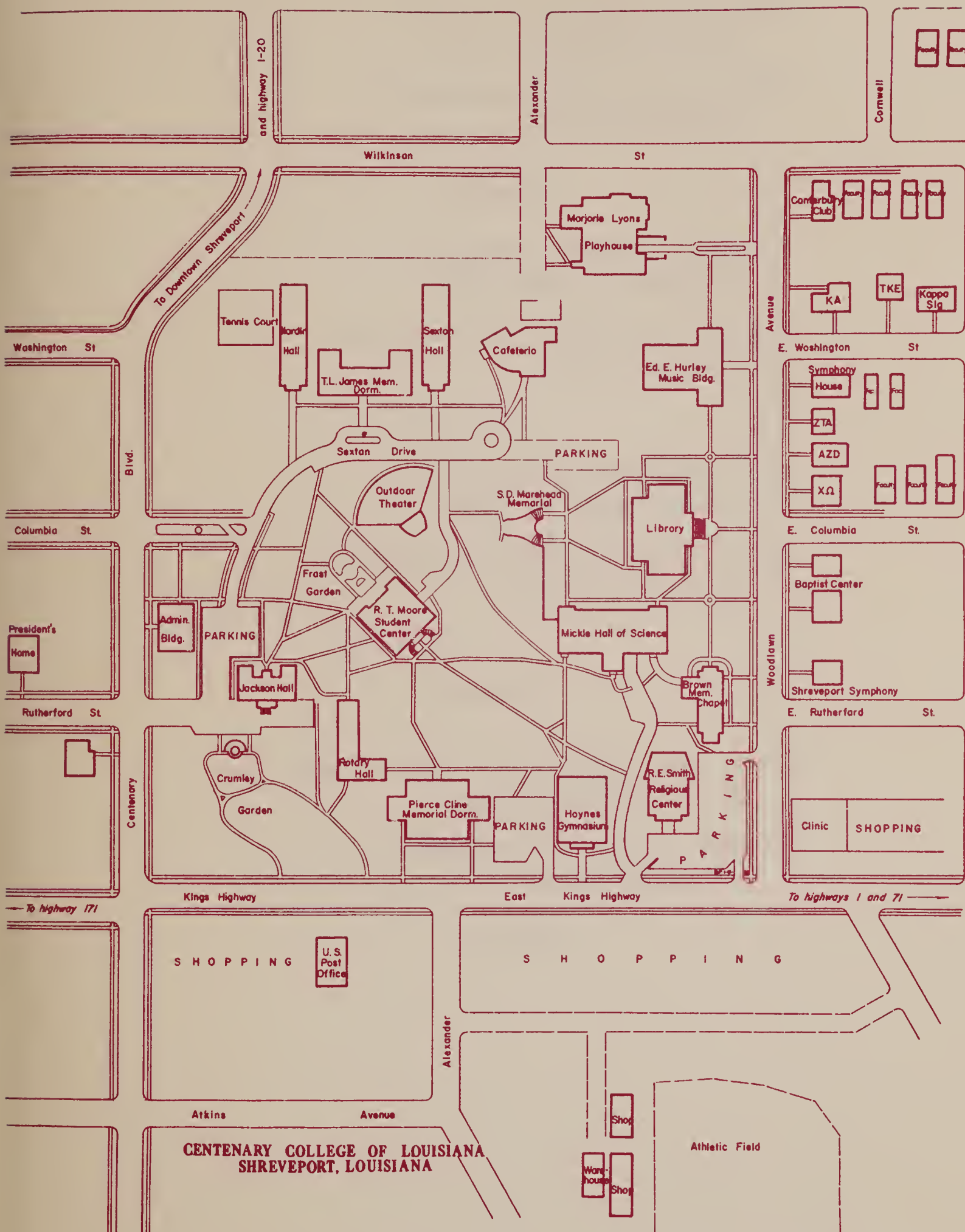
Speech and Drama Award. The Non-Major Award of a certificate and a book is presented annually to the student contributing to the campus-wide dramatics program of the Marjorie Lyons Playhouse. The Senior Award is presented annually to the senior major who has distinguished himself academically and in artistic performance. The Senior Award consists of a book and a check for \$25.00.

Student National Education Association Achievement Award. This award is presented in order to recognize contribution to a professional organization. It is based on scholastic average and activity in the SNEA.

Wall Street Journal Award, The. This award is presented by the Business Department to the outstanding business major who maintains an outstanding record in the field of business.

Yoncopin Award, The. This is presented each year to two members of the staff of the yearbook in recognition of their outstanding contributions during the year.

Zeta Tau Alpha Natural Science Award. This is given to the senior girl majoring in the field of natural science who has the highest scholastic average in her courses in natural science. The average must be 2.0 or over.



ALMA MATER

(Words by James Church Alvord)

Where the sleepy, silver bayou
Gleams among the pines,
Watching o'er the throbbing city
Alma Mater shines.

(Chorus)

Forward, forward, Centenary—
Time and tide may fail,
But our hearts shall love thee ever—
Centenary, Hail!

Like a wave the mighty city
Surges 'round thy feet.
Guide it, train it, teach it wisdom,
Alma Mater sweet.

(Chorus)

Green the boughs that rustle 'round thee
On thy stately crest;
Greener is our mem'ry of thee—
Alma Mater blest.

(Chorus)

